

Meeting #8 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force

Date: May 29, 2018	Time: 7:10 PM To 9:05 PM
Location: 3322 Alameda de las Pulgas Menlo Park Fire District Station #4	Attendees: See attached sign-in sheet
<p>Purpose of Meeting:</p> <p>Review traffic impacts of a road diet and/or signal modifications at the Y along the Santa Cruz Alameda de las Pulgas Corridor.</p>	
<p>Minutes:</p> <p>1) Approval of Minutes from March 27, and April 20, 2018 meetings.</p> <p>Status: approved unanimously</p>	
<p>2) Update on status of various action open items identified at previous meetings:</p> <ul style="list-style-type: none"> • Status of Sidewalk Cleanup on West SCA between OakHollow/CampoBello – completed. • Status of pathway Alameda between Y and Liberty Park - pending further discussion • Communication outreach plan (articles in local papers, handouts to community, other outreach) – Jazz - Waiting on final questionnaire to link - pending • Status of requested Stop Limit lines (sharktooth) at crosswalks in Corridor – pending final locations of crosswalk and lanes • Update on Bus Shelter and County Indemnification – Joe to send John Loughlin information about point of contact - completed. • Update on 25 mpg speed limit for Alameda business district (Ashton Ave through Avy to Harkins Ave) – need to check speed data. Jan 2018 speeds show 38 mph on Liberty to Santa Cruz. 	



RE: **Meeting #8 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: May 29, 2018

Page 2

<p>3) Discussion:</p>
<p>a) Joe LoCoco Status of permanent radar feedback signs on Santa Cruz Ave – want to know where these signs will be located. Solar powered signs cannot be installed on this corridor where trees shade the solar panels. Therefore, we are waiting on the electricians to schedule an inspection of the units and of the site to install PG&E power meters etc.</p> <p>Task Force also agreed that we should use one sign model rather than have a mix of different models for the radar feedback signs. So DPW will reorder a new set of radar feedback signs.</p> <p>Status: pending</p>
<p>b) Sub task group met at the county on May 17, May 21 and May 30; and by teleconference on May 23 to develop a questionnaire for the larger group to review and discuss. Sub Task Group comprised of County staff, John Loughlin, Ron Snow, Molly Glennan and Cheryl Phan. Expect final draft of questionnaire to be ready to Task Force for release prior to June 29 meeting, for further discussion with Task Force.</p> <p>Status: Complete release of draft questionnaire</p>
<p>c) Hanieh discussed the results of the KH model and potential impacts. Attached power point presentation illustrates various scenarios: existing conditions, existing with a no right turn on red at the Y intersection, existing with a road diet, existing with a road diet and no turn on red at the Y.</p> <p>Results indicated that there were some impacts to the queue lengths.</p> <p>Status: complete</p>
<p>d) John Loughlin and Ron Snow – developed a postcard for reaching out to residents and other locals, to assist with outreach efforts and education of the general public. DPW to assist with printing. Task Force has approved the layout of the informational postcard. Need to know how many to print per task force member.</p> <p>Status. Post cards completed. Number of postcards required still pending.</p>

RE: **Meeting #8 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: May 29, 2018

Page 3

Action items:
a) Hanieh – provide data showing the duration of peak volumes along the corridor. Status: pending
b) Hanieh – 25 mph Business district on ADLP. Review traffic data on this corridor. Status: pending
c) Joe to provide contact info to John Loughlin for Bus Stop improvements Work pending execution of a SamTrans easement. Status: completed.
d) Jenn sent out https://www.getusmovingsmc.com/#/ SamTrans questionnaire to public to extend the ½ cent sales tax for transportation funding. Status: Completed
e) Sub task group meeting to wrap up questionnaire – set date for May 30. Completed questions, waiting for Hanieh to update online questionnaire. Will send out link no later than 6/8 for sub group to review. Status: completed. Will share test results with Task Force to finalize questionnaire
e) Kevin – Alpine Road to Junipero Serra to Sand Hill Road – additional signage to assist with traffic movements from one lane to multiple lanes. Work with county to determine if additional pavement markings would be helpful in reducing conflicts. Status: need to report back to task force
f) Hanieh Houshmandi – research information regarding general effects of road diets Status: not started
g) Diana Shu – update Google Spreadsheet on status of various tasks/action items Status: Completed and on going

RE: **Meeting #8 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: May 29, 2018

Page 4

Next Meeting – Tuesday, June 26, 2018 Location – Menlo Park Fire Station 3322 Alameda de las Pulgas Time – 12:30 PM to 2:30 PM
Tentative Agenda for Next Meeting <ul style="list-style-type: none">1) Approval of Minutes of 5/29/18 meeting2) Review status of various action items.3) Review Questionnaire for public to gauge community preferences for this corridor4) News release – link to questionnaire5) Confirm number of informational postcard required to be printed – do we want the link to the questionnaire on this postcard?
6) Tentative schedule for Task Force Meetings in 2018. Draft date and times in table below Status: pending approval by Task Force Members Future meetings to follow schedule outlined below unless noted otherwise

Date	Board Meeting	Task Force Meeting	Time
June 26, 2018	Yes	Tuesday	12:30-2:30 PM
July 31, 2018	No	Tuesday	10:00 to 12:00 PM
August 28, 2018	No	Tuesday	10:00 to 12:00 PM
September 25, 2018	Yes	Tuesday night	7:00 -9:00 PM
October 30, 2018	No	Tuesday	10:00 to 12:00 AM
November 27, 2018	No	Tuesday	10:00 to 12:00 AM

RE: **Meeting #8 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force**

DATE: May 29, 2018

Page 5

List of Task Force Members Attendance Sheet

Representing	Name	Present
		5/29/2018
Alameda de las Pulgas	Hillary Stevenson	
CHP	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	John Langbein	1
Department of Public Works	Diana Shu	1
Department of Public Works	Joe LoCoco	1
Department of Public Works	Hanieh Houshamdi	1
Fire District	Virginia Chang Kiraly	
member at large - University Park Inner	Ron Snow	1
Menlo Commons	Gwen Leonard	
Menlo Fire District	Harold Schapelhorman	
Menlo Fire District	Tom Calvert	
Menlo Park Police Department	William Dixon	
Menlo Park resident	Troy Hayes	
Menlo Park, Department of Public Works	Kevin Chen	
Motorists	Janet Davis	1
Pedestrian	John Loughlin	1
Safe Routes to Schools	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	Cheryl Phan	
Santa Cruz from the Y to the City limits	Alex Komoroske	
Sheriff's Office	Todd Finato	
Sheriff's Office	Chad Buck	
the Y	Molly Glennen	1
Supervisor Horsley's Office	Jazzalyn Lamadora	
Menlo Fire District	Jon Johnston	
Supervisor Horsley's Office	Supervisor Horsley	
Cary Wiest – Town of Atherton	City Council - Guest	
CHP	Anthony Ruiz – stand in	
CHP	Chris Barshini – stand in	