



Juvenile Justice and Delinquency Prevention Commission
September 28, 2021 | 5:15pm – 7:15pm
Remote Access Only – Public participation instructions attached

AGENDA

Hon. Susan Etezadi
Presiding Juvenile Court
Judge, Superior Court

Judith Holiber
Deputy County Counsel

Commissioners

Antoinette Barrack
Co-Chair

Debora Telleria
Co-Chair

Rebecca Flores
Vice Chair,
Administration

Melissa Wilson
Vice Chair, Membership

Paul Bocanegra

Rocsana Enriquez

Karin Huber-Levy

Monroe Labouisse

Victor Lecha III

Sathvik Nori

Johanna Rasmussen

Susan Swope

Austin Willis

Public comment will be accommodated under Item II for items not on the agenda. The Commission requests that members of the public, who wish to comment on items on the agenda, submit a request to the Chair prior to the start of the meeting so that they may be recognized at the appropriate time.

I. Administrative Business (5:15-5:25)

- a. Call to Order
- b. Roll Call and Establish Quorum
- c. Welcome and Introductions
- d. Agenda Review and Approval
- e. Approval of Minutes of August 31, 2021
- f. Meeting Plans for Brown Act Compliance
- g. Resignation of Commissioner Lecha

II. Oral Communications (5:25-5:30)

This item provides an opportunity for public comment on items not on the agenda (Time limit – two (2) minutes per person). There will be opportunity for public comment on agenda items as they are considered.

III. Updates (5:30-5:50)

- a. Court (Etezadi)
- b. Private Defender Program (Rayes)
- c. District Attorney's Office (Cho)
- d. Behavioral Health & Recovery Services (Pena)
- e. County Office of Education (Littrell)
- f. Probation (Clark, Stauffer)
- g. HSA, Children and Family Services (Fong)

IV. Inspection Updates (5:50-6:10)

- a. Status of inspections (Flores)
- b. Vote to approve Camp Kemp Inspection Report (Telleria)
- c. Vote to approve Canyon Oaks Inspection Report (Labouisse)

V. After School Project (Barrack, Huber-Levy) (6:10-6:20)

- a. Vote to Approve Project Report Distribution
- b. Vote to Approve Project Plan for Phase II—Advocate for Unmet Need

VI. 2021 Project Plan Updates (6:20-6:50)

- a. Alternatives to Incarceration (Bocanegra, Labouisse)
- b. Communicate with Elected Officials (Bocanegra, Enriquez, Labouisse)
- c. Peer Court (Willis, Wilson)



- d. Dashboard (Barrack, Khare-Arora, Telleria, Willis)
- e. Increase School Attendance (Enriquez, Swope)
- f. Diversion Programs in San Mateo County (Swope, Telleria, Willis)

VII. Social Media Ad Hoc Committee (Barrack) (6:50-7:00)

VIII. Formation of 2022 Nominating Committee (Barrack, Telleria) (7:00-7:05)

IX. Commissioner Report Outs (7:05-7:15)

- a. Youth Commission (Nori & Willis)
- b. Membership (Wilson)
- c. Legislation (Bocanegra, Huber-Levy)
- d. Marketing (Rasmussen)
- e. SMC Commission Retreats (Rasmussen)
- f. Community Ambassadors (all)

Public Participation Instructions

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, and the CDC's social distancing guidelines which discourage large public gatherings, the Juvenile Justice and Delinquency Commission's meetings will be held remotely with public access available by videoconference.

Join JJPDC Monthly Meeting via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/86329239145?pwd=UzdzWDRUTWlkalZGWUxnZUttcnZQQT09>

Meeting ID: 863 2923 9145

Passcode: 129518

One tap mobile +16699006833,,86329239145#,,,,*129518# US

Dial by your location +1 669 900 6833 US

We highly recommend you use a computer or iPad type device and activate the camera feature vs. calling in only on audio. See instructions to call in via phone (preferably, but not necessarily with a camera).

**Next Meeting: Tuesday, October 26, 2021, 5:15 – 7:15 p.m.
Location: Online via Zoom**

MEETINGS ARE ACCESSIBLE TO PEOPLE WITH DISABILITIES. INDIVIDUALS WHO NEED SPECIAL ASSISTANCE OR A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION (INCLUDING AUXILIARY AIDS OR SERVICES) TO PARTICIPATE IN THIS MEETING, OR WHO HAVE A DISABILITY AND WISH TO REQUEST AN ALTERNATIVE FORMAT FOR THE AGENDA, MEETING NOTICE, AGENDA PACKET OR OTHER WRITINGS THAT MAY BE DISTRIBUTED AT THE MEETING, SHOULD CONTACT SECRETARY TONY BURCHYNS (650) 312-8878 AT LEAST 72 HOURS BEFORE THE MEETING AS NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE COUNTY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING AND THE MATERIALS RELATED TO IT. ATTENDEES TO THIS MEETING ARE REMINDED THAT OTHER ATTENDEES MAY BE SENSITIVE TO VARIOUS CHEMICAL BASED PRODUCTS.

If you wish to speak to the Committee, please fill out a speaker's slip. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the County Manager who will distribute the information to the committee members.



COUNTY OF SAN MATEO
Juvenile Justice and Delinquency Prevention Commission
222 Paul Scannell Drive • San Mateo, CA 94402

Minutes of the Juvenile Justice & Delinquency Prevention Commission

August 31, 2021 | 5:15-7:15 pm
Remote Meeting

MINUTES

Commissioners Present: Co-Chair Debora Telleria, Vice Chair-Administration Rebecca Flores, Vice Chair-Membership Melissa Wilson, Monroe Labouisse, Sathvik Nori, Susan Swope, Paul Bocanegra, Johanna Rasmussen, Victor Lecha III, Karin Huber-Levy, Roscana Enriquez, Austin Willis

Commissioners Absent: Toni Barrack, Douglas Winter

Additional Attendees:

Judge Susan Jakubowski – Juvenile Court

Ron Rayes – Private Defender Program

Jehan Clark – Probation

Ameya Nori – Youth Commission Liaison

Kate Hiester – Fresh Lifelines for Youth

Sharon Cho – DA’s Office

Chelsea Bonini – Commission on Disabilities

Melanie Stauffer – Probation

John Fong – HAS, Children and Family Services

Aurora Pena – Behavioral Health & Recovery Services

Armaan Arora - Potential Youth Commissioner

Michael Lim – Mental Health & Substance Abuse

Recovery Commission

Judith Gable – Acknowledge Alliance

Chris Rasmussen – Mental Health & Substance Abuse

Recovery Commission

Chris Woo - CBO - Project Change

I. Administrative Business

- a. **Call to Order:** Co-Chair Telleria called meeting to order at 5:15 p.m.
- b. **Roll Call and Establish Quorum:** A quorum was established at 5:15 p.m.
- c. **Welcome and Introductions**
- d. **Agenda Review:** Approved as distributed
- e. **Approval of Minutes:** Approved July 27, 2021 minutes as distributed with corrections to project name “Increase School Attendance” and to fix typos.
- f. **Resignation:** Commissioner Winters is resigning effective immediately
- g. **Nominations:** Arman Arora was nominated as a new commissioner. Commissioner Swope made a motion to move Arora forward; seconded by Commissioner Labouisse. Motion passed unanimously.



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II. Oral Communication: *None*

III. Updates:

a) Juvenile Court (Judge Jakuboski)

- Meetings regarding Secure Track continue.
- It has been a quiet summer in the court room.
- Judge Kadet, a newly appointed judge in training, was introduced.

b) Private Defender Program (Reyes)

- In the midst of training for SB823 and SB822.
- AB624 just went to the Senate.

c) County Office of Education (Littrell)

- No report

d) Probation (Stauffer, Clark)

- Continue to meet to determine what services will be offered with Secure Track. Each youth will be assessed and have an individual set of services while in the facility. The MDT will determine the type of services and frequency of services.
- There are zero youth in placement, ten youth receiving AB12 services, five youth in DJJ, three youth on informal contracts, 158 youth on formal probation, 68 youth assessed in the investigations unit. Ethnic breakdown: 60% Hispanic/Latino; 12% Caucasian, 3% Asian, 11% Black, 5% Native Hawaiian/Pacific Islander. Thirteen youth are detained in YSC and two at Camp Kemp. There are nine probation officers in the Juvenile division.
- One asymptomatic youth tested positive for COVID. Probation is taking direction from Correctional Health which requires anyone who comes to the facility in person have proof of vaccination or show proof of a negative COVID test, including staff.
- School is back in session and in person. Project Change is back. All other programs are virtual.
- As of last week a majority of youth have gotten vaccinated and medical staff have been working hard to encourage all to get vaccinated.

e) District Attorney Office (Cho)

- They are participating in the various working groups and meetings to discuss development of Secure Track and Peer Court.



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f) Behavioral Health & Recovery Services (Pena)

- Continue to provide TeleHealth services. Given the positive test at YSC, they are not allowed to go in the unit till Sept 24th. They are providing services virtually.
- Working with Correctional Health staff to identify what the courtside service will look like. Hoping to identify what the workflow will be like in the next month so they are ready for referrals.

IV. HSA, Children and Family Services (Fong)

- a) Continue to hire social workers, should have 20 more social workers by 2022.
- b) Continue to serve at full capacity in the field, in person and in the community. There are 174 youth in out of home placement across all placement types. The STRTP level of care has seven youth in care. Breakdown: Latino 14.3% (1); Pacific Islander 14.3% (1); White 28.6% (2); Black 42.8% (3). There are 24 beds in San Mateo County.
- c) Preparing for the Family First Prevention Services Act, specifically related to congregate care settings nationwide (STRTP level of care). The Federal government has additional requirements under the Qualified Residential Programs with a target date for implementation of October 1st. There is no State guidance yet but preparing as if they will be implementing and rolling out new mandates as of October 1st. Part 1 is the prevention services side of the legislation.
- d) Future report outs will include the following: 1) Out of county placement rate; 2) Out of county placement rate (beyond contiguous Bay Area counties); 3) Relative home placement rate; 4) # youth in placement disaggregated by race/ethnicity; 5) # youth in STRTP level of care placement disaggregated by race/ethnicity.

V. Inspections Update (Flores)

- Camp Kemp inspection report is under review by Probation.
- YSC inspection will be scheduled in September.
- Schools inspections scheduled for September.
- Canyon Oaks inspection has been completed, draft report is almost complete.

VI. FLY – DJJ Focus Groups (Heister)

- a) FLY was invited to DJJ to conduct focus groups about the DJJ realignment process. They focused on youth from Alameda, San Mateo and Santa Clara County. FLY was invited to go back on a monthly basis.
- b) Core Learnings: the value of the youth voice; youth experiences reflect flawed approaches that SB823 aims to change; institutional staff have a large impact on detained youth; and youth want to build assets they need for success.



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- c) Initial Recommendations: 1) Representation: subcommittees should engage youth voice more in the decision making process; 2) Asset-Based: prioritize connections to family and community and constructive use of time while detained; 3) Relevance: relevant, culturally responsive, and trauma informed policies; 4) Restorative: behavior management should be strength-based and not involve removing access to programs and supports; 5) Accountability: Probation staff re-training and accountability for restorative and strengths-based are of great importance.

VII. Vote on JJDPC Social Media Policy (Telleria)

- a) Our JJDPC Twitter, Instagram and YouTube pages went live on June 9, 2021. All comply with San Mateo County communications policy and handbook. A Social Media Policy and Terms of Use Document has been created and its now pending approval by the Commission.
- b) A motion was made by commissioner Lecha to table this conversation for the next meeting so we can create a subcommittee to review; Motion seconded by Commissioner Rasmusson. Vote passed unanimously.

VIII. Project Spotlight: Peer Court (Lecha, Willis, Wilson)

- a) The JJDPC Peer Court project is considering partnering with Youth Transforming Justice (YTJ). YTJ is a Marin County program that offers a restorative diversion approach with a peer court component. The goal is to provide youth offenders with an alternative space to take accountability and an opportunity to continue their education and lives. Communities most in need are those without diversion programs. There are 78 peer courts in California but there are none in San Mateo County. The program is effective. Marin and Santa Clara County have a less than 10% recidivism rate and a 95% completion rate.
- b) Program components include the following: Whole family needs assessment, intensive case- management, family conferencing and skill building, continuous partner communication, mentors, and all peer-led activities. The peer court includes a restorative justice plan, youth leadership teams, management and training, and social justice work.
- c) Peer Court Process: 1) Peer court members introduce themselves and advocates give an opening statement. 2) The jury of youth take turns asking the respondent/offender questions. 3) The advocate gives a closing statement, the jury decides on the most effective restorative plan, and everyone reconvenes to announce the plan.
- d) Restorative plans include the following: Peer court hearing and service, letter of apology, victim/offender mediation, community engagement hours, drug and alcohol harm reduction training, credit recovery, tutoring, counseling, and referrals such as FLY etc.



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- e) The plan moving forward is to have contracts with schools and law enforcement. The cost per youth to participate in a peer court is \$2,833. Funding sources include BOS requests, foundation grants, private donations and \$100 fee to participate in the program.

IX. 2021 Project Plan Updates

- a) Will report out in the next meeting

X. Commission Report Outs

- a) Alameda Tour (Labouisse)
- Six commissioners visited the county juvenile hall in the East Bay.
 - High-level impressions: They have an attractive incentives program such as tablets and entertainment for youth. There was a lot of artwork on the walls of the facility that were cultural and inspirational. The rooms that the youth sleep in are similar to the YSC. They have chalkboards in the rooms so they can express themselves without tagging the walls. The furniture was very comfortable and cozy.

XI. Announcements: *None*

Meeting adjourned 7:16 p.m.

**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
 JUVENILE HALLS, SPECIAL PURPOSE JUVENILE HALLS AND CAMPS
 Calendar Year: 2020-2021**

FACILITY NAME: Camp Kemp
FACILITY TYPE AND CAPACITY: The Margaret J Kemp Camp; rated capacity of 30
FACILITY ADDRESS: 400 Paul Scannell Drive, San Mateo, CA 94402
FACILITY PHONE NUMBER: 650-312-8970
FACILITY MANAGER INTERVIEWED: Harold Mayberry, ISM; Jesus Romero, ISM
STAFF INTERVIEWED:
COMMISSION CHAIRS: Toni Barrack and Debora Telleria (@gmail.com)
COMMISSION INSPECTORS: Toni Barrack, Roczana Enriquez, and Debora Telleria
PRESIDING JUDGE: Judge Susan Etezadi
INSPECTION DATE: July 21, 2021
LAST INSPECTION DATE: August 12, 2020
*See attached appendix for statistics on population, escapes, deaths, serious incidents, use of force, etc.

EXECUTIVE SUMMARY

COMMENDATIONS	
Comments:	<p>ISM Mayberry and ISM Romero were very generous with their time and information regarding Camp Kemp. Camp Kemp continues to impress with its dedication to providing youth with a safe and caring environment, including guidance, understanding and support. The staff take it upon themselves to find activities and programs related to the youths’ interests. They even held a quinceañera for a youth.</p> <p>The youth liked the less-institutional setting and the opportunity to be off-site for home passes, work or outings. They view the staff as mentors and role models and believe the staff care about them and their well-being. This is also visible in the incident reports, which are created when youth are feeling depressed, express thoughts of self-harm or indicate that they have been abused in the past. This provides a record of accountability to ensure that CPS is called (when appropriate), the girls are not left alone when in crisis, and that there is follow-up with counseling. Another example of Camp Kemp’s dedication to mental health is the “Affirmation Wall,” in the dorms, where youth can leave positive notes about the other youth or staff.</p>

RECOMMENDATIONS	
Comments:	<p>In general, the facility is clean and the staff take Covid-19 precautions seriously. However, the gym floor, vents and mats appeared dirty. We recommend having the cleaning service do a deep clean of this area. If possible, repaint the desk inside the dorm rooms, which are showing wear and add pictures or murals to the group dorm rooms to make them appear less cavernous.</p>

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	<p>The switch last year from family style to direct serve meals takes away the opportunity to have more of the food they like, while skipping the food they don't like. Youth complained about the quality of the food they received from the Sheriff's office. We recommend that Camp Kemp reinstate their culinary program as soon as possible and engage the youth in meal planning.</p> <p>The JJDPC is aware that the YSC is in the process of creating a "quiet room," where youth can decompress and relax. We were excited to learn that Camp Kemp is contemplating creating a quiet room of their own. We recommend that Camp Kemp create a quiet room for the youth, consulting with them on what they need and what they would like it to look like.</p> <p>The user manuals for the G.I.R.L.S. program and Camp Kemp are well-written and easy to understand. The checklist and sign-off by parents ensures that everyone buys into the program and knows the rules. Some of the documents are out of date or reflect conflicting information. We recommend getting a new set of handouts from providers, updating the daily schedule and putting a revised date on it. Please also see the document recommendations on page four.</p> <p>There are two issues that were mentioned in last year's report that remain unchanged: the youth sleeping at the YSC, rather than Camp Kemp and the small size of the parking lot. Both of these issues are caused by budgetary constraints. In fact, Camp Kemp had requested funds to expand the parking area and were denied. These remain concerns for the JJDPC.</p>
Actions:	After review of this inspection report, please respond to the Inspection Team Leader with planned actions to address each recommendation above within 45 days.

PANDEMIC RESPONSE	
What were the biggest challenges faced during the COVID-19 pandemic?	The biggest challenge was the absence of home passes. Family reunification is a key part of the program. Home passes were reinstated around February 2021.
How were they overcome?	Staff compensated for the lack of home passes by allowing youth more phone calls and Zoom calls home. They also tried to keep the youth busy with hikes, picnics, gardening, board games and volunteering activities when possible.
What protocols and practices will be kept in place when the pandemic ends?	Staff, youth and visitors will continue to wear masks following CDC guidelines. They will also continue safety measures such as social distancing and the use of hand sanitizers. They will also continue the use of Zoom for family visits.
COVID-19 Testing	The youth are tested weekly. Staff is on the lookout for youth who are symptomatic.
COVID-19 Youth Vaccinations	Most (if not all) of the girls are vaccinated. Youth are offered vaccinations while they are at the YSC.

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COVID-19 Vaccine Youth Education	Vaccination education is provided by the medical staff at the YSC.
COVID-19 Quarantine	Youth are quarantined upon entering the YSC and are tested before moving to Camp Kemp.
COVID-19 Cases	No reported COVID-19 cases among the staff or youth.
Comments	Camp Kemp has taken all of the steps necessary to reduce/eliminate the spread of COVID-19 within the facility and among staff and youth. The staff have come up with new and engaging activities for the youth to compensate for the increased time the youth are spending at Camp. They mentor and counsel the youth, to help them deal with the emotional stress associated with the pandemic.

DOCUMENT REVIEW

LOCAL COUNTY INSPECTIONS				
REVIEWED:	YES	NO	N/A	COMMENTS
County Building Inspection	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No inspection because of Covid-19.
Fire Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Completed 11/11/20 and 12/11/20. All issues addressed and compliance met by December inspection.
Public Health-Nutrition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Menu analysis completed 4/12/21. Overall, the menu exceeds Title 15 nutritional compliances and was approved for 2021. Nutritional Health Review and Evaluation completed 12/24/19 and meets Title 15 standards. Recommendations include: continue to lower sodium levels; increase the number of vegetable servings/day; stop serving fruit punch at dinner to assure milk is consumed.
Public Health-Medical / Mental Health	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No inspection because of Covid-19.
Public Health Environmental Inspection Report(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Self-inspection completed 10/5/20. Detailed checklist is also completed every month to ensure proper functioning of the facility.

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OTHER DOCUMENTATION				
REVIEWED:	YES	NO	N/A	COMMENTS
Grievance Forms Availability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Posted in dorms.
Grievance Form review	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	19 grievances in 2020-2021(YTD). 12 grievances for food; four for staff related complaints and three for medical.
Serious Incident Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	32 incident reports reviewed from 2020-2021 (YTD). Incident reports covered contraband, verbal disagreements between youth, mental health/self harm, disruptive behavior, AWOL on home pass, etc. No physical violence reports.
Youth Request Form Medical/Dental	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Posted in dorms.
Youth/Parent Orientation Materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Orientation materials are clear and easy to understand.
Prohibited/Banned Book List	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Prohibited/Banned Magazine List	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Included in Parent/Youth Orientation materials.
Comments:	All of the materials in the orientation packet (except file notes) require the signature of the parents and youth ensuring that the materials have been read and understood.			
Recommendations:	<ul style="list-style-type: none"> ● Update the Parent/Youth Orientation guide to reflect the availability of tampons in addition to sanitary pads. ● Update the visiting hours schedule to reflect current visiting hours. The current handout lists visiting hours on Saturday and Sunday. ● Add Sexual Abuse and Sexual Harassment Orientation to the orientation checklist. ● Add Medical Request and Grievance Forms to the orientation packet and the orientation checklist. 			

INTERVIEWS

ANCILLARY SERVICES				
INTERVIEWED:	YES	NO	N/A	COMMENTS
Mental Health (See behavioral health section below)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will be covered in the YSC inspection.
Medical Care	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will be covered in the YSC inspection.
Dental Care	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will be covered in the YSC inspection.

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Kitchen/Dietary/Nutrition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meals are now contracted by the Sheriff's department so there are no cooking facilities on site.
Comments:	None.			
Recommendations:	None.			

YOUTH INTERVIEWS	
What was your intake and orientation experience like?	<p>Commissioner Telleria Interviews: The orientation was good and well organized.</p> <p>Commissioner Barrack Interview: Expectations were set clearly, rules a "matter of common decency."</p> <p>Commissioner Enriquez Interview: Very smooth staff was very nice.</p>
Describe your interactions with medical/dental.	<p>Commissioner Telleria Interviews: Interactions have been good, but the dental hygienist is a little weird.</p> <p>Commissioner Barrack Interview: After filling out a form, it takes some time to get help, but staff seems to be getting on top of this now.</p> <p>Commissioner Enriquez Interview: According to youth "Dentist sucks" but the staff is sweet.</p>
Describe your experience with behavioral health.	<p>Commissioner Telleria Interviews: Sometimes hate going to therapy, but usually feel good afterwards. It helps.</p> <p>Commissioner Barrack Interview: Is OK participating in individual and family therapy.</p> <p>Commissioner Enriquez interview: N/A</p>
Describe the interactions between staff and youth.	<p>Commissioner Telleria Interviews: Youth feel valued and respected.</p> <p>Commissioner Barrack Interview: Interactions good. Staff cares about, and talks to, youth. "It is a privilege being here, rather than at the hall."</p> <p>Commissioner Enriquez Interview: According to the youth "Mr. Clark is my favorite staff. He is very kind," but some staff are rude and talk to me as if they were my parents.</p>
What programs do you find most useful? Why?	<p>Commissioner Telleria Interviews: Group therapy, art, yoga (don't always like doing it, but feel better afterwards).</p> <p>Commissioner Barrack Interview: Working as a courtesy clerk at Safeway; taking college courses, gardening.</p> <p>Commissioner Enriquez Interview: Bible Studies, Girls Pop led by staff and Fly.</p>
Describe the Meals/Food at the facility.	<p>Commissioner Telleria Interviews: Food was much better when they had their own kitchen and when they could cook meals. Youth like to cook with food grown in their garden.</p> <p>Commissioner Barrack Interview: Food is not great. Likes the snacks of Goldfish, Cheese Its, raisins, cookies and yogurt.</p> <p>Commissioner Enriquez Interview: According to the youth: Food is nasty. The noodles came burnt and hard. Food is often too hot to eat.</p>
Describe the Grievance Process.	<p>Commissioner Telleria Interviews: Forms available in the dorm; fill out form; drop in box; grievances collected every night. When appropriate some grievances result in mediation between staff and youth or between the youth themselves.</p> <p>Commissioner Barrack Interview: Forms are in the dorm. Most grievances are about the food.</p>

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	Commissioner Enriquez Interview: I have not filed a grievance because I feel like I will get in trouble and staff will no longer like me.
Describe your current programming.	Commissioner Telleria Interviews: Youth mentioned Brighter Day, Yoga, Bible Study, Art Therapy, LMA Commissioner Barrack Interviews: Doesn't like Yoga--gym is dirty. Works 24 hrs/week at Safeway. Loves her CASA volunteer. Punishment for poor behavior is eliminating programs and staying in your room for one hour. Commissioner Enriquez Interview: Bible studies, FLY, AYP everything is on pause because of COVID.
Describe telephone and visiting schedules.	Commissioner Telleria Interviews: Youth said they could make calls on Tues, Thurs, Sat and Sun and can have in-person visits on Wed and Sun. Commissioner Enriquez Interview: 10-11 mins very short and zoom calls for now, but sometimes there is no privacy because no earpods.
Describe a typical day at the facility.	Commissioner Telleria Interviews: Get up at 8; breakfast at 8:10; school from 9-2 (lunch at 12:15); downtime 2-3; LMA at 3; dinner at 4:30; snack around 6:30; got to YSC at 8:30; lights out around 10. Commissioner Barrack Interview: A typical Saturday includes cleaning the bathroom and her dorm room and then getting to do personal things like nails and shaving. Commissioner Enriquez Interview: Wake up, eat, school and go back to the dorm. We walk and don't get to spend time outside so much.
Summary of youth interview:	Commissioner Barrack Interview: Youth was very excited to be counting down the days she had left at Camp Kemp. She was very happy to be there as opposed to YSC, however, and really appreciated the staff's caring approach, her CASA, and the chance to have a job.
Comments	Commissioner Telleria Interviews: Best thing about Camp Kemp - home passes, being out of the dorm most of the day, outings, interactions with staff. Worst thing about Camp Kemp - having to be here, although it's much better to be in a home-like setting rather than at the YSC and having to deal with other youth.
Recommendations:	None.

BEHAVIORAL HEALTH	
Caseload Ratio	Unknown.
Youth Experience	See youth interviews.
Programming Offered	See activities and programs section.
Comments:	No clinician on site to interview.
Recommendations:	None.

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STAFFING				
	YES	NO	N/A	COMMENTS
Does the facility maintain mandated awake ratios? (1:10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are four staff members for the five youth currently in residence.
Does the facility maintain mandated sleeping ratios? (1:30)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Youth go to YSC to sleep each night.
Are staff/youth interactions respectful?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We observed comfortable and respectful interactions during the inspection. Staff report good relationships, especially between youth and their individual counselors.
Are there enough supervisors to supervise staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A senior staff member (ISM or GS3) is always on duty.
Is Diversity reflected in the workforce?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The staff includes Black, Latino, and Asian members.
Are staffing levels adequate to ensure required programs, activities, and services are provided, as required by law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All required services and activities are provided.
Percentage of bilingual/multilingual staff members?	Several staff members speak Spanish. They have not had a need for any other language to be spoken.			
Comments:	None.			
Recommendations:	None.			

INTAKE/ADMISSION				
	YES	NO	N/A	COMMENTS
Are youth searched during intake?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Primary intake is conducted at YSC, not at Camp Kemp, however, youth are wanded and searched upon return to Camp (i.e., court, outings, home pass)
Can youth make phone calls during intake?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Staff call parents at admittance to Camp Kemp.
Comments:	Intake at Camp Kemp includes an orientation with the youth, their parents, StarVista, BHRS and Probation.			
Recommendations:	None.			

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ORIENTATION OF YOUTH				
	YES	NO	N/A	COMMENTS
How are youth orientated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	An orientation meeting is held with the youth, their parents, BHRS, StarVista, and Probation where each area sets expectations. Youth and parents are given a packet and asked to sign it. If an orientation meeting cannot be held with all participants present, a separate orientation meeting will be scheduled with missing groups.
Do youth understand rules and expectations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	In addition to the orientation, youth learn from each other. Their counselor checks in frequently and answers any questions.
Are rules and grievance procedures posted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rules and grievance procedures are posted in the dorms.
Comments:	None.			
Recommendations:	None.			

ACTIVITIES AND PROGRAMS				
	YES	NO	N/A	COMMENTS
Telephone Access (Ongoing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth are allowed to call their parents/guardians for 10 minutes, four times a week. Calls to/from lawyers, social workers, probation officers, clergy and CASAs are also permitted.
Correspondence	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth are allowed to write and receive mail daily, which is screened by staff. Mail can't be sent to a correctional facility or anyone on probation.
Visiting (2-hr min per week)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Visiting hours are Wednesdays 6:00-7:00 pm and 7:00-8:00 pm, and Sunday from 1:00-2:00 pm or 2:00-3:00 pm. Two visitors permitted per visit, who must be pre-approved by the youth's Probation officer. Zoom calls are available.
Recreation (at least 1-hr of unscheduled activities)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recreation can include movies, games, reading, writing, drawing, walks & hikes. The 5:00-6:00 pm time slot is unscheduled.
Exercise (at least 1-hr+ of daily LMA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LMA exercise can include PE classes, volleyball, and workouts in the gym.
Regular Programming (please describe)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Year-round school is from 9:00 am to 2:00 pm on Monday, Tuesday, Thursday and Friday and from 9:00 to 12:15 on Wednesday. Programming varies by day of the week. Afternoons can include Yoga, Expressive Art, RTS Groups, AOD, Reflections, and LMA. After dinner programs include: Healthy Choices, Brighter Day, Bible Study, Art Therapy, Beauty Night or Book Club.

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Special Programming (please describe)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The staff at times take youth for special outings, which have included bowling, roller blading, and hikes. For a youth who is having a difficult time, staff tries to provide special programming to meet individual needs.
Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is individual counseling once a week and family counseling once a week.
Family Reunification and Counseling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reunification is part of weekly family therapy sessions. Staff ensure that family relationships are going well before providing home passes.
Substance Abuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	AOD classes are held on Monday and Thursday afternoons.
Cognitive Behavioral	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff is trained to teach an 18 week course on cognitive behavior skills, including decision making, life skills, and financial literacy including pros and cons of credit cards, savings accounts, etc.
Victim Awareness/ Restorative Justice	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FLY and Rape Trauma Services (RTS) provide these programs.
Vocational Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brighter Day, put on by Pastor Calvin, trains youth in job interviewing, job preparation and expectations. He has facilitated hiring of youth at Safeway. A new contract for a culinary program is expected to be in place in 6 weeks. It will be 3-5pm, 2 days/week and include food handling certification. The Girl led by staff also covers vocational resources.
Post-Secondary Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Classes from College of San Mateo through Project Change are available.
Work Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Currently, one youth is working at Safeway. Probation provides transportation to and from work. One youth, who left last month, saved \$4000 from working at Safeway. Staff has helped youth get ID's, driving permits, and applications for SSN to help them in job searches.
Community Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth have participated in food deliveries for Samaritan House and organized donations (led and coordinated by staff). They have worked in the community garden and have made masks for distribution in the community.
Parenting Classes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Star Vista's programs deal with family relationships and are directed toward family reunification. The camp has had pregnant youth in the past who were counseled individually by the Medical Staff.
Sexual Harassment Classes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Offered by RTS.
Religious Activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bible study is offered once a week. A Christian service is available on Sundays and a Catholic service is available on request.
Comments:	Programming is varied and available throughout the day, given by outside providers and staff. Staff is aware of individual needs and works to accommodate.			
Recommendations:	Even more vocational/certification resources and financial education to teach youth how to manage their money, save, learn how to budget etc.			

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USE OF FORCE	
Number of Use of Force Incidents reported since the last Inspection.	None.
Comments:	Staff receive tactic training on Use of Force once a year. All staff carry handcuffs on them. The facility has a no pepper spray policy.
Recommendations:	None.

ROOM CONFINEMENT	
Number of hours of room confinement on a typical day.	The only time they are required to be in their dorm room is from 5:00 to 6:00pm every night during the scheduled staff break.
Number of hours of locked room confinement on a typical day.	None. Individual dorm rooms are unlocked or do not have doors on them.
What time does programming end for the day?	Programming ends between 8:30 and 9:00 pm. Youth are transported to the YSC to sleep by 9:00 pm. They are back at Camp Kemp between 7:30 and 8:00 am.
Comments:	Youth have freedom to roam throughout the dorm and outside areas with permission from staff.
Recommendations:	None.

DUE PROCESS				
REVIEWED	YES	NO	N/A	COMMENTS
Discipline Guidelines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Misconduct like disrespecting staff or other youth, fights or contraband can lead to a mediation session and alternative programming such as writing an essay.
Grievance Trends	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Most of the grievances were for food quality or quantity, followed by staff related complaints and then medical issues.
Comments:	None.			
Recommendations:	None.			

MEALS/NUTRITION

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	YES	NO	N/A	COMMENTS
Is the meal menu posted in the dayroom?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Menus are posted in the dorm..
Are meal servings ample?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Meals are based on dietitian prescribed guidelines. Lunch the day we were there included meatballs and mashed potatoes with gravy, mixed vegetables, green salad and mandarin oranges. Apples and raisins were available if youth were still hungry after lunch.
Are the meal servings nutritious?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Protein, vegetables and fruit were all included in the lunch the day we were there.
Are the meal servings appetizing?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Youth were given one box with hot food and a second with cold items. Chef is responsive to written requests. Condiments have recently been added to make food more appealing.
Are meals heated/cooled properly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Food boxes are delivered twice a day, refrigerated, and heated on site.
Are staff present and supervising during meals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yes.
Are Dietary/Food Services Contracted out?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Contract with the Sheriff's department to provide meals for Camp Kemp.
Are meals cafeteria style service or direct serve?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meals are direct-serve.
Are youth allowed to converse during meals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth sit at separate tables in the kitchen or outside if it is warm enough. After about 5 minutes, when they have started eating, they are allowed to converse.
What is the length of time allotted to eat?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	20-30 minutes.
Are snacks provided? If yes, how often?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are snacks timely, ample, nutritious, and appetizing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Snacks include fruit, string cheese, fruit cups, pretzels, Cheez Its.
Have there been any reported incidents of food borne illness since the last Inspection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Is food available outside of the designated meal/snack times if youth are still hungry?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Food trays are saved if a youth misses a meal.
Does the facility have a "Canteen" or additional food related program currently in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth earn Camp bucks for good behavior which they can use to purchase snacks and hygiene products.

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What is the protocol for missed meals due to Court or an unforeseen event?	If a youth is not eating, staff call BHRS to check in on them. If a meal is missed, it is saved for youth.
What time is Breakfast served?	8:00 am.
What time is Lunch served	12:15 pm.
What time is Dinner served?	4:30 pm.
Who is currently responsible or under contract to provide Dietary/Food Services to the facility?	The Sheriff's Department provides meals and delivers them twice a day. Breakfast for the next day is delivered with the dinner delivery.
Comments:	Some attempts have been made, such as adding condiments, to make meals more appetizing. Staff reported that the chef responds to written suggestions, but most grievances continue to be about the quality of the food.
Recommendations:	Return to meals prepared at the camp as soon as practical. Engage the youth in meal planning and nutritional requirements with the start-up of the culinary program.

TRAUMA INFORMED APPROACHES

Programs/Services	Staff are the first responders when there is an issue with a youth and practice conflict resolution to de-escalate situations.
Staff Training/Education	Staff receive NMT training as needed and requested.
Comments:	Staff knows how to balance/transition their role from counselor to a more authoritarian role, as needed.
Recommendations:	None.

CULTURALLY AND LINGUISTICALLY APPROPRIATE

Food	The menu contains mainly American food, with some Mexican and Asian food mixed in. The menu changes every month, so the youth get a variety of types of foods.
Religion/Spirituality	Mainly Christian services and bible study in English, but a youth can request another religion or language, which the staff will try to accommodate.
Books and Materials	Books in the dorms seem to be books of interest to the youth.
Instructions/Notices	Posted in English, but also available in Spanish.

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Observances/Programming	Programming is mainly in English language, however a lot of staff are bilingual.
Staff Education/Training	Staff usually will take a course on Cultural Humility.
Comments	None.
Recommendations	None.

LGBTQI

Observances	Staff observe youth's personal pronoun choices and are able to request whether a male or female staff member searches them.
Accommodations	Youth are allowed their preference of clothes and can wear binders. Youth are allowed to go to the Pride Center and have access to their services.
Staff Education/Training	Staff have to attend mandatory LGBTQI training and are elective thereafter.
Comments:	Staff currently have a transgender youth and have had transgender youth at the facility in the past. They are sensitive to their needs.
Recommendations:	None.

USE OF TECHNOLOGY

In School/Classroom	Chrome books are available in the classrooms, which have electronic white boards and projectors. Wi-fi is through a hotspot that only works in the classrooms, library or in the courtyard near the classroom doors. Students may use chrome books outside of school hours, as long as they stay within the wi-fi zone.
On Housing Unit	Youth can make Zoom calls to their family from the staff room in the dorm. There are two TVs in the dorm.
Comments:	None.
Recommendations:	None.

PHYSICAL INSPECTION

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ADMINISTRATION				
AREA REVIEWED	YES	NO	N/A	COMMENTS
Facility Perimeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Cleanliness	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Things are kept tidy in dorms, bathroom, living space areas, closeth
Facility Paint, Gutters, Ceiling, Windows, Roof, Drains	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Desks need to be repainted. Windows should be cleaned .
Ventilation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	AC is on inside dorms and youth are able to open their windows
Comments:	None.			
Recommendations:	Have a deeper cleaning in the Gym.			

EXTERIOR OF LOCKED FACILITY				
AREA REVIEWED	YES	NO	N/A	COMMENTS
Open Green Space, Lawns and Gardens	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Space is inviting and available for walks. Youth enjoy gardening in individual planter boxes. Tables are set up when it is possible to eat outside.
Concrete/Asphalt Walkways	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No issues noted.
Exercise/Recreation Areas Outdoor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Volleyball is a popular activity.
Facility Paint and Windows	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No issues noted.
Doors, Gates, and Fencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No issues noted.
Gutters, Roof, Drains	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Did not inspect.
Security and Lighting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Security, entering the building is adequate; lighting not inspected.
Comments:	Inadequate parking has long been an issue. There have been no upgrades to the space this year. Staff requested funding the improvements, but the request was denied.			
Recommendations:	None.			

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INTERIOR OF LOCKED FACILITY				
AREA REVIEWED	YES	NO	N/A	COMMENTS
Living Areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The living area was warm and inviting.
Cleanliness	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Camp Kemp is free of litter or debris. After lunch the youth threw away the trash, cleared our plates and cleaned the tabletops. They are also doing a good job keeping the dorms clean.
Furnishings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Painting on the front desk inside the dorms should be repainted.
Fixtures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The fixtures appeared to be in good working order.
Upkeep	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Camp Kemp is in good condition. The furniture in the dorms is dated, but well maintained.
Safe Storage of Chemicals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Did not see any chemicals, except for cleaning sprays used for daily cleaning. They were all in their specified locations.
Sleeping Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The sleeping space in most of the rooms can accommodate six girls. Each girl has her own room, which is great, but the empty beds make the space look lonely.
Beds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The beds are molded plastic rather than metal.
Mattresses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The mattresses are similar to the mattresses used at the YSC. They are thin and don't look comfortable.
Pillows	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Each youth is provided a pillow..
Blankets	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth can have up to two blankets.
Day Rooms	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The day room was neat. One highlight is the positive affirmation wall, where youth can leave positive statements for staff or other youth.
Gym/Exercise Room	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The gym/exercise room was inviting and was well stocked.
Classrooms	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The classrooms were clean and smelled great thanks to the use of aromatherapy by the teacher.
Restrooms	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The restrooms were clean, however there were several empty rolls of toilet paper tubes sitting on the metal rail rather than the trash can.
Showers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The showers were generally clean.
Temperature	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Temperature in the building is very comfortable..

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Lighting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lighting is good. No notice of burned out lights.
Visitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The visitation area was clean and spacious.
Holding Areas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There are no holding areas at this facility.
Quarantine	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No quarantine holding area exists at this facility.
Calming Room	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There is no calming room on site, however they are contemplating adding one in the near future.
Admission/Release	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The admission area was clean and organized. There is a wall mounted thermometer and separate canisters for sanitized and used pens. Each visitor must wear a mask and fill out a COVID-19 questionnaire.
Secure Storage Areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Comments:	The youth clean the dorms and the kitchen once a week. A professional cleaning service cleans the other areas of the facility.			
Recommendations:	Repaint the desks inside the dorm rooms. Add pictures or murals to make the group dorm rooms less cavernous.			

PERSONAL HYGIENE/APPEARANCE OF YOUTH				
OBSERVED	YES	NO	N/A	COMMENTS
Appearance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All girls have a dresser and a closet for their clothes and belongings. They do laundry daily.
Showers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Youth shower everyday and get clean clothing and towels daily.
Clothing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clean and not ripped.
Outdoor Wear	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sweats in the closet and dressers.
Shoes Athletic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All youth have tennis shoes and bath sandals.
Shoes Shower	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hair Cuts	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Nails	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

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Skin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Shaving	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Hygiene Items	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kept in a small basket locked away.
Comments:	Youth are given a little bag to place their hygiene items. They are kept locked in a small closet to keep things tidy in the bathroom.			
Recommendations:	None.			

Signatures of Commissioner(s) preparing this report

Toni Barrack /s/Toni Barrack Date July 21,2021

Rocsana Enriquez /s/Rocsana Enriquez Date July 21, 2021

Debora Telleria /s/Debora Telleria Date July 21, 2021

Camp Kemp Response to JJDCP Recommendations

Page 1 recommendations

In general, the facility is clean, and the staff take Covid-19 precautions seriously. However, the gym floor, vents and mats appeared dirty. We recommend having the cleaning service do a deep clean of this area. If possible, repaint the desk inside the dorm rooms, which are showing wear and add pictures or murals to the group dorm rooms to make them appear less cavernous.

Since your visit we have deep cleaned the gym, mats, vents and we have implemented a cleaning protocol for cleaning and disinfecting the gym after the gym is used.

All the desk in the dorms have been cleaned, the wear was just led from pencils. The dorms were painted two years ago.

The group dorms rooms are left blank, so they can be decorated with matching holiday themes. We will consider adding a mural and /or pictures.

Page 2 recommendations

The switch last year from family style to direct serve meals takes away the opportunity to have more of the food they like, while skipping the food they don't like. Youth complained about the quality of the food they received from the Sheriff's office. We recommend that Camp Kemp reinstate their culinary program as soon as possible and engage the youth in meal planning

We are constantly working with the Sheriffs Office to improve the meals and make them more appetizing for the youth. They now have available to them condiments like salt, pepper and hot sauce. The sheriff's Office provides the youth with a vast variety of cultural cuisines.

The JJDCP is aware that the YSC is in the process of creating a "quiet room," where youth can decompress and relax. We were excited to learn that Camp Kemp is contemplating creating a quiet room of their own. We recommend that Camp Kemp create a quiet room for the youth, consulting with them on what they need and what they would like it to look like

The youth will have an input on the creation of our quiet/chill room.

The user manuals for the G.I.R.L.S. program and Camp Kemp are well-written and easy to understand. The checklist and sign-off by parents ensures that everyone buys into the program and knows the rules. Some of the documents are out of date or reflect conflicting information. We recommend getting a new set of handouts from providers, updating the daily schedule and putting a revised date on it. Please also see the document recommendations on page four.

We are currently updating all our manuals, handouts to include the following.

- Update the Parent/Youth Orientation guide to reflect the availability of tampons in addition to sanitary pads.
- Update the visiting hours schedule to reflect current visiting hours. The current handout lists visiting hours on Saturday and Sunday.
- Add Sexual Abuse and Sexual Harassment Orientation to the orientation checklist.
- Add Medical Request and Grievance Forms to the orientation packet and the orientation checklist.

- Add updated daily schedule with the revised date on it

There are two issues that were mentioned in last year's report that remain unchanged: the youth sleeping at the YSC, rather than Camp Kemp and the small size of the parking lot. Both of these issues are caused by budgetary constraints. In fact, Camp Kemp had requested funds to expand the parking area and were denied. These remain concerns for the JJDC.

Recommendation page 9

Even more vocational/certification resources and financial education to teach youth how to manage their money, save, learn how to budget etc.

We are in the process of completing our MOU to include a culinary program for institutions and Camp Kemp. This program will allow the youth to earn their food handlers certificate.

Our staff teach a cognitive skills class that incorporates financial education, budgeting and money management.

Recommendation page 12

Return to meals prepared at the camp as soon as practical. Engage the youth in meal planning and nutritional requirements with the start-up of the culinary program.

Our staff constantly involve the camp youth in cooking and baking programs. They often bake cakes, cupcakes and pies. They also cook an array of food including, pasta, enchiladas, bake chicken and anything that they crave.

Juvenile Justice and Delinquency Prevention Commission San Mateo County, California

Group Home Inspection

Facility Name: Canyon Oaks Youth Center

Facility Capacity: 12

Address: 400 Edmonds Rd, Redwood City, 94062

Phone Number: 650-839-1810

Dates of Inspection: July 22 & August 30, 2021

Date of Last Inspection: August 11, 2020

Annual Population: Average 9-10

Current Population: 8 on July 22 and 6 on August 30. On 7/22, two were in the hospital on 5150s.

Contact Person: Victoria Valencia, Supervising Mental Health Clinician

Facility Commission Inspection Team: Monroe Labouisse, Susan Swope

School Commission Inspection Team: Melissa Wilson, Karin Huber-Levy, Victor Lecha III

Presiding Juvenile Court Judge: Hon. Susan Irene Etezadi

Facility Overview

Canyon Oaks, which opened August 18, 2003, is now a co-ed STRTP facility offering comprehensive services to youth ages 12 through 18 years with serious emotional and behavioral challenges. Youth in the Canyon Oaks program can also be AB12 youth (extended foster care). Each resident receives individual services to meet their needs and circumstances. Youth are referred to Canyon Oaks Youth Center by Youth and Family Services of San Mateo County, by school districts throughout San Mateo County, and by Juvenile Probation (although no current youth are on probation). Before placement residents are certified by the County's Interagency Placement Review Committee as a youth who requires residential treatment services at an STRTP that provides intensive mental health services. The objective of the program is to help youth reduce symptoms, gain stability and transition into the least restrictive setting in which they can succeed. The typical resident spends one year at Canyon Oaks.

EXECUTIVE SUMMARY

Commendations

We visited Canyon Oaks on July 22 to interview the Director, Victoria Valencia, and we returned via Zoom on August 30 for follow-up questions and to interview youth. Our overall impression of the facility is that it is professionally run by a knowledgeable and dedicated staff large enough to present a

very favorable staff to resident ratio which is good for youth, and that despite the fact that teens in an STRTP setting will often have some complaints, they are generally well-cared for and appear to appreciate the team at Canyon Oaks. The facility is commendable and doing a very good job of serving youth.

Response to COVID-19

What were the biggest challenges faced during the COVID-19 pandemic? _____
It was difficult for youth to be restricted to the facility--no day passes or overnight passes to youth, no outings, no visitors during lockdown. School was also a challenge. The teachers were remote and youth used Chromebooks for online classes.

How were they overcome? _____
The staff developed new onsite programming to keep youth engaged and happy. They had a virtual graduation. They also managed the pandemic by conducting onsite testing for both youth and staff. They got vaccines in February 2021 and as of August 30 all six of the current residents were vaccinated by their choice.

What protocols and practices will be kept in place when the pandemic ends? _____
The facility staff are not planning to maintain pandemic practices like Zoom visits, because they much prefer in-person visits for the wellbeing of the residents. They have, for example, already restarted in-person family therapy sessions. They would rather not do anything remotely.

Concerns & Recommendations

Canyon Oaks is a well-operated and well-regulated facility for youth. This inspection team could not find any concerns or reasons to recommend changes. Between the Commission's inspection, licensing inspection, and the opportunity for youth and their families to file grievances, there is sufficient opportunity for concerns to arise and we are not aware of any. Canyon Oaks is an asset for our County.

After review of this inspection report, please respond to the Inspection Team Leader with planned actions to address the recommendations above within 45 days.

REPORTS

Fire Inspection Report: Yes No Date: 10/28/2020
Comments: Compliant and up to date _____

Resident's Handbook: Yes No Date: updated in the last year
Comments: Also available in Spanish _____

Licensing Inspection: Yes No Date: 7/20/2021

San Mateo County Juvenile Justice and Delinquency Prevention Commission
Group Home Inspection Report

Comments: Passed inspection just two days before our visit
Rating Level: STRTP

AREAS REVIEWED

Quality of Life

- ✓ Physical Buildings
- ✓ Meals/Nutrition
- ✓ Mental Health
- ✓ Physical/Dental Health
- ✓ Religious Services
- Volunteer Involvement
- ✓ Visiting

Programs

- Education
- ✓ Vocational/Employability
- Community Service
- ✓ Individual/Group Counseling
- ✓ Substance Abuse
- Other: _____

Persons Interviewed

- ✓ Youth
- ✓ Director
- ✓ Youth Supervisor/Staff
- ✓ Food Services Staff
- Other: _____

YOUTH GENERAL INFORMATION

Target population of youth: _____

Youth with serious emotional and behavioral challenges, as determined by the County's IPRC (Interagency Placement Review Committee). Canyon Oaks takes youth whose challenges are appropriate for the type of therapy they provide, which is dialectical behavior therapy. For example, they do not take on youth with intellectual disabilities. Youth need to have at least a 5th grade level reading ability.

Age range of youth: 12-19

Ethnicity of youth: "Mostly Latinx", per the Director

Youths' home counties & number of youth per county: _____

San Mateo County only, by design in order for youths' families to be nearby.

STAFFING

Describe staff specialties: _____

Clinical staff includes two full-time therapists, an occupational therapist, and an art therapist. That does not include the Director and Supervisor, both of whom are also therapists. The facility also has an opening for a co-occurring AOD therapist. Also, a psychiatrist visits twice a week and is otherwise available as needed.

Describe staff including numbers, background, ethnicity, language: _____

In addition to therapists, Canyon Oaks employs 17 full-time Residential Counselors ("RCs"), whose job it is to provide care and coaching for residents and to provide for their safety. Residential Counselors are the primary caregivers for residents and are on-site 24 hours a day, 7 days a week. Canyon Oaks also has on-staff 15 'relief' RCs who are called on when full-time RCs need to take time off. Canyon Oaks always has at least one bilingual therapist on staff, and at least 3 of the RCs are bilingual. The Director estimates that 85-90% of the RCs are people of color and the majority are Black.

Educational requirements for staff: _____
All clinicians have at least a Master's degree. RCs are required to have at least a Bachelor's degree, and several have Master's degrees as well.

Training provided for staff: _____
All staff receive a minimum of 40 hours of training every year, including the year they're hired, as required for STRTPs. At onboarding, RCs and clinicians receive direct training from more senior staff, e.g., 8 hours of shadowing, in addition to using the Relias online training system (a state-approved system for STRTPs) for start-up training. Then, Ongoing, inc. trauma-informed, cultural, suicide prevention + county-required.

There is also a separate 40 hours (2 ½ days) training (similar structure) for clinicians. Proact Advantage training for hands-on situations, includes trauma-informed care, cultural competence, and psychotropic medications. Clinicians also have required training for licensure. This requires ongoing training, 36 hours every two years to maintain their licensure.

Staff to Youth Ratio

Awake: Three RCs are staffed, seven days a week, during a morning shift and six during an afternoon shift. In addition, during weekday work hours, the four staff clinicians/therapists are on site, plus the Director and Supervisor. During the school year, a teacher is on site as well. So, during waking hours, during the week, staff often outnumber clients/youth.

Currently: We visited during a summer weekday when the Director and three staff clinicians were on site, but no teacher because school was not in session.

Sleeping: Three RCs are onsite for the overnight shift, seven days a week.

How is staff backup handled during grave-yard shift? _____
The 'relief' RCs are available to backup staff during the grave-yard shift. Several relief RCs prefer working grave-yard shifts. Normally, three RCs are staffed overnight, and even if the facility was at capacity with 12 youth and only two RCs were able to work, the facility would still be in compliance. Clinicians are onsite Monday through Friday.

In addition to RCs, either the Director or Supervisor, who are also clinicians, are always on call 24/7 during grave-yard shifts and on weekends; in the event that law enforcement must be called on site, e.g., for a 5150 call when a youth is a danger to themselves or others and law enforcement are required to visit in order to take a youth to the hospital. Only the Director or Supervisor are authorized to call law enforcement.

Describe staff turnover, including frequency and reason: _____
There is little to no turnover amongst RCs at Canyon Oaks. Most have a tenure of around 15 years. The Director and Supervisor have also both been at Canyon Oaks for many years. Staff clinicians turn over more frequently, which the Director described as typical for serving youth like the residents of Canyon Oaks. Staff clinicians tend to be clinicians early in their career who are still working on their licensing,

and after a couple or few years at Canyon Oaks, once they are licensed, most move on to other types of clinical work.

Describe general staff and youth interactions: _____

We had little opportunity to observe interactions between staff and youth and for the purpose of the facility's annual inspection will have to leave that part of the inspection to the team visiting the school. During our first visits, youth were in group therapy and there were also relatively few youth to observe in the first place. During our Zoom second visit, we did talk to one youth, hear her feedback about the staff, and see her interaction with the staff; that one interaction did support the other evidence that youth staff interactions are generally positive and healthy.

CONDITIONS OF BUILDING AND GROUNDS

Give a general description of the property:

The building is a one-story structure on the edge of a wooded area on three sides and a fire station and mental health hospital on the road leading up to it. There is a walled court inside the entrance. The building looks freshly painted. There is a large patch of dead vegetation in the court (that once was grass and needs to be made usable by reintroducing grass or artificial lawn) along with a half basketball court and several vegetable/flower beds that are tended by the residents. They are eating the veggies they grow.

Give a general description of the main facility including housekeeping and sanitation: _____

The facility is a one-story building. There is a wing that has a lobby, two classrooms and a therapy room. Off that is a dining room and kitchen. There is a hall with bedrooms on either side that leads to a living room area that has armchairs and sofas, a large-screen TV and a study area. On the other side of the living room is another hall with bedrooms on either side. At the end of the hall is an office for the therapists, a laundry room, a safety room, and a therapy room. They have a janitor who comes in every day Monday through Friday. The facility looked clean and well organized.

Lawns: Acceptable Unacceptable: Director has asked for artificial turf to be installed, which would make the lawn area available for outside activity. They are still waiting for the astroturf.

Playing Fields: Acceptable Unacceptable. NA

Blacktop: Acceptable Unacceptable: _____

Paint: Acceptable Unacceptable: Looks newly painted. _____

Roof: Acceptable Unacceptable: _____

Drains and Gutters: Acceptable Unacceptable: _____

General Appearance: Acceptable Unacceptable: _____

Condition of Interior of Building

They are waiting to receive a generator to provide power during planned outages and for new chairs.

There is nothing broken that needs to be fixed.

Walls: Acceptable Unacceptable: _____

Paint: Acceptable Unacceptable: Painter comes through periodically to touch up walls where needed. The Director described the walls as "like the Golden Gate Bridge" ;-), i.e., continually maintained.

Floors: Acceptable Unacceptable: The carpets are scheduled to be cleaned in August. They are steam cleaned annually.

Ceilings: Acceptable Unacceptable: _____

Drains: Acceptable Unacceptable: Did not observe closely. No issues noticed.

Plumbing Fixtures: Acceptable Unacceptable: Same as previous

Air Vents/Heating/Windows: Acceptable Unacceptable: Same as previous

Smoke Alarms: Acceptable Unacceptable: Same as previous

Storage of Cleaning Fluids/Chemicals: Acceptable Unacceptable: Stored in a locked closet.

Recreation/Sports Equipment: Acceptable Unacceptable: _____

Hallways Clear/Doors Propped Open: Acceptable Unacceptable: _____

Sleeping Rooms: Acceptable Unacceptable: Either single or double occupancy

Beds: Acceptable Unacceptable: twin beds

Art, Books, Personal Items Allowed in Rooms: Acceptable Unacceptable: Youth can decorate their rooms as they wish.

Graffiti Present: Acceptable Unacceptable: None evident

Ample Blankets: Acceptable Unacceptable: _____

Study Area: Acceptable Unacceptable: _____

Adequate Lighting: Acceptable Unacceptable: _____

Temperature: Acceptable Unacceptable: _____

PERSONAL APPEARANCE OF YOUTH

Appearance: Acceptable Unacceptable: _____

Showers (frequency, privacy, supervised): Acceptable Unacceptable:

Youth may shower as often as they like in am, pm, or on request. There are 2 showers and 1 bathtub available. _____

Condition of clothing (clean, fit, etc.): Acceptable Unacceptable: _____

Clothing appropriate to current weather: Acceptable Unacceptable: _____

Comments: Previous few answers are based on speaking with one resident, a 12-year-old girl, who wore appropriate teen clothing and looked well groomed. She was the only resident of the current six, who was willing to talk with us.

YOUTH ORIENTATION

What is the intake process for the facility? The Interagency Placement Review Committee notifies the Director that they have a youth they would like admitted. The youth's social worker gives her information about the youth. She interviews the child wherever they are at the time (hospital, YSC), always outside of Canyon Oaks for a first visit, to get a sense of the child. The child is then brought to Canyon Oaks by the parent, guardian, social worker, or probation officer.

Are youth oriented to the house rules and procedures? Yes No **Explain:** _____

They give the youth an orientation, including going through the house rules and the grievance process. They are introduced to the staff and the other residents and given a handbook. Each child gets two primary staff assigned to them. They have an orientation packet to fill out. When that is completed the youth can participate in off-site programming.

Are house rules and grievance procedures posted? Yes No **Explain:** When they are admitted these are explained. They are given a handbook with house rules and grievance procedures. They are also posted in the hall. _____

What is in place to ensure that these rules and procedures are understood by youth? Staff go through the handbook with the youth and quiz them on it to be sure they understand. Also, youth are held accountable to rules and procedures through an incentive and phasing system. As residents learn and demonstrate compliance with rules and procedures, they advance through phased levels: 1) Orienting, 2) Learning, 3) Practicing, and 4) Succeeding. With each new phase, they acquire new

privileges. Once they attain a phase, they don't lose it, though if they stop behaving in accordance with their level, they may temporarily lose certain privileges.

Are clothing and possessions inventoried on arrival and departure? How are youth's clothing and possessions protected or stored? Youth wear their own clothes. Staff inventories everything at orientation, and takes away anything that could be used for self harm or is inappropriate, e.g., overly revealing. They also do not allow anything gang-related, including gang colors, if the youth has gang orders from the court. Youth cannot keep a mobile phone unless they need it for a job. Clothing and possession inventories are updated upon return from each day or overnight pass. If appropriate for their development level, youth may have a lockbox in their room to safely store their possessions.

Pre-Plan for Emergencies: Yes No **Date of Last Drill:** unknown

Interviewed Youth: Yes No **Details:** During our on-site visit, all youth were in a group therapy session. We returned via Zoom on 8/30 to interview youth and follow-up on general questions.

On August 30th, only one of the current six youth in residence, a 12-year-old girl from Redwood City, was willing to talk with us. Overall she was quite positive. She said that living at Canyon Oaks was fun, but sometimes boring. Mostly, she said, the staff are nice. One is mean, according to her. The therapists are nice. She likes going to school on site. She enjoys outings, talking with staff, gardening and shooting hoops.

Asked what she would change, she would like to have her phone, change bedtime from 9 pm during the week and 10 pm on weekends to midnight. She wishes there were more youth in residence. She would like to be able to go on home passes sooner. She misses her family.

MEALS/NUTRITION

Kitchen: Acceptable Unacceptable: They recently installed a new refrigerator. The Hospital nutritionist oversees the kitchen and menus.

Do the youth share in preparation of meals? Yes No:

Sometimes, youth cook with Andre, especially if they are preparing to transition. They have provided training for a food handling certificate that qualifies the youth to work in a commercial kitchen.

Are meals served family style? Yes No: _____

Youth come to the window between the kitchen and the dining room to pick up their plated meal. They have a choice of the scheduled menu or an alternate.

Are youth permitted to converse during meals? Yes No: _____

Are staff present and supervising during meals? Yes No: _____

Are weekly menus posted? Yes No: _____

They are posted in the dining room next to the kitchen door. Menus are developed by a nutritionist and sent to them.

Are servings ample, nutritious, appetizing? Yes No: _____

Did not observe a meal. The facility's menu is overseen for nutrition by the San Mateo Medical Center.

Weaker youth protected from having food taken from them? Yes No: _____

Not a problem. The Director cannot imagine someone stealing someone else's food.

Are snacks and beverages available? Yes No: _____

AT 7:30 am, 10:10 am, 12:10 pm, 2:30 pm, 5 pm, and 8 pm. Youth can purchase snacks with points they've earned. They just ask the staff. Snacks they can choose are in a closet in the dining room. Fruit is available all day long.

How does the facility meet special nutritional needs?

When a special need is identified, e.g., diabetic, vegan, appropriate meals are prepared as needed.

Length of time allowed to eat? Up to an hour. They can be at dinner as long as they want.

Mealtimes (no more than 4 hours between meals, breakfast to dinner, without a snack).

Breakfast: 9-10:30 am summer Lunch: 12:10 - 2:30 pm summer Dinner: 5 pm all year round

7:30-8:45 school year 12:20 PM school year unless they are off-site

Comments: _____

MEDICAL AND MENTAL HEALTH

Access to Medical and Dental Services: Acceptable Unacceptable: _____

Each youth has a physical within 30 days of admission. They can choose to go to their own doctors if they have one. Otherwise they are taken to the teen medical clinic in San Mateo.

Access to Mental Health Services: Acceptable Unacceptable: _____

The most common mental conditions of the residents are depression, anxiety, PTSD, trauma. Some

have bipolar, other psychotic disorders. Clinicians check in with them all the time. They have meals with them. Do case management. They check in with the school teachers to see how they are doing.

Individual Counseling: Acceptable Unacceptable: _____

They have individual counseling once a week. Might have more if needed. They use the first 30 days to stabilize the youth and develop goals. They gather history before beginning family counseling. They use Dialectical Behavioral Therapy. Aims include safety, communication, handling triggers, distress tolerance, healthy emotional relationships, self-regulation, mindfulness, interpersonal effectiveness.

Group Counseling: Acceptable Unacceptable: They have two groups by age: one for 12- to 14-year olds, the other for 15- to 18-year olds. Groups meet twice a week for 90 minutes. They have art therapy twice a week for 45 minutes and occupational therapy three times a week for 45 minutes. As appropriate for each youth, they may also have weekly family therapy.

Substance Abuse Counseling: Acceptable Unacceptable: This is integrated with their individual counseling therapy. They have an AOD therapist part time, and kids have access to a HealthRight 360 course online. They have had AA groups onsite sometimes, if youth in residence needs it, or youth can also go to an outside group.

PROGRAMS

Most programming was stopped because of Covid. They are looking at bringing activities back, like drumming, yoga (was twice a week), hiking, and skating. They also go to museums, parks, and movies.

Recreation (type, amount, etc.): Acceptable Unacceptable: Acceptable under current circumstances. Currently, they go for walks every day. They visit parks, play softball, and garden. Girls have make-up sessions. They try to do more outside during the summer. If a youth has interests, they try to keep that going.

Exercise (daily schedule, amount, etc.): Acceptable Unacceptable: Nothing is required. They have PE at school. Other than that, any exercise is voluntary.

Access to Religious Services: Acceptable Unacceptable: They take youth to services on request. They will take them or they may go with their parents. Online services are also an option.

Victim Awareness Classes: Yes No: _____

Gang Awareness Classes: Yes No: _____

Sexual Harassment Classes: Yes No: They address it if it comes up. It is covered in the house rules.

Parenting Classes: Yes No: Unless a youth is pregnant or has a child. Then, they would arrange them.

Vocational Classes: Yes No: Their occupational therapist will tailor classes for youth as needed.

Work Program: Yes No: Their occupational therapist arranges as needed. They participate in Workability through the school, and the Independent Living Program through the County.

Internet Access and Use of Technology: _____
See comments elsewhere in this report on use of laptops for occupational therapy, etc.

YOUTH DISCIPLINE

Describe the discipline process of youth: Refer to Phases on page 5. They cannot touch youth to restrain them. They may send them to their room for 24 hours.

Number of Law Enforcement Contacts: Law enforcement visit the facility regularly, mainly because the staff are required to call in 5150s (potential self-harm). They have two residents in the hospital right now.

Describe interaction with police (Incident Reports): _____
Incident reports are available for inspection if needed.

GRIEVANCES

Grievance Process: Acceptable Unacceptable: There are lots of layers. It is described in the handbook. They fill out a form that goes to Victoria or Carrie. They need to resolve it within 24 hours. If the youth is not satisfied, they can report their grievance to the Office of Consumer Affairs and OCA will investigate. Youth can also call Community Care Licensing at any time. In addition to grievances filed, OCA also sends out a satisfaction survey to youth and their families twice a year.

Number of grievances this year: They've had about 6 from youth. None of these were escalated to licensing. They did have one sent to licensing by a youth's family; the resolution of that grievance was that the licensing organization followed up, investigated, and then dismissed all issues raised in the grievance.

Trends and/or Comments: Grievances are varied: staff unfair, they aren't treated the same, not happy with the consequence staff imposed. Victoria noted that they are treated differently based on their individual diagnoses.

COMMUNICATION

Access US Mail? Yes No:

San Mateo County Juvenile Justice and Delinquency Prevention Commission
Group Home Inspection Report

Postage Free? Yes No

Incoming/Outgoing Mail (screened? Confidential?): Yes No: Someone who is authorized for contact with the youth will open mail to check for contraband. They do not read the message.

Access to Telephone? Yes No: They can only call people on their approved contact list.

Visiting Schedule: Flexible, based on the needs of the youth and their families. Usually week to week and parents arrange visits with therapists. All visitors are screened with Covid questions and have their temperatures taken, just as they did with us.

Do all youth have access to visitations? Yes No: Unless there is a court order prohibiting them.

Under what circumstances would visitation be restricted? The court may restrict visits. The youth can say if they don't want to see a person, including a parent.

Are visitation logs kept? Yes No: _____

Adequate Space: Acceptable Unacceptable: Can go outside, use a therapy room, or a classroom.

Staff Supervision: Acceptable Unacceptable: Canyon Oaks staff do not supervise. The youth's social worker may.

Privacy Provided: Yes No: _____

Games or Activities Provided: Yes No: They can choose any games they want, watch TV, play video games.

Signature of Commissioner(s) preparing this report:

Monroe Labouisse 

Date 20 September 2021

/s/: Susan Swope _____

Date 16 September 2021



Juvenile Justice and Delinquency
Prevention Commission

9/28/2021

Analysis of Current After School Programs for Elementary and Middle School Children

By Toni Barrack, Karin Huber-Levy, Ameya Nori



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Analysis of After School Programs for Elementary and Middle School Children

I. Introduction and Summary

The Juvenile Justice and Juvenile Prevention Commission (JJJPC) advocates for programs and services that prevent youth entry into the juvenile justice system. Aligned with this mission, one of the key Aspirations set out in the Commission's 2021 Strategic Plan is for all elementary and middle school children in underserved neighborhoods in San Mateo County to have convenient, affordable access to programs that engage and support them after school and during the summer.

In early 2021, the JJJPC began a project to research existing after school and summer programs in underserved neighborhoods in the county. The project team studied the communities with the greatest needs as defined by the Community Collaboration for Children's Success: South San Francisco, Daly City, San Bruno, San Mateo, Redwood City/North Fair Oaks, and East Palo Alto. For these areas, the team catalogued providers, researched the services offered by each, and analyzed the programs by school district.

The team members conducted internet searches, attended meetings of advocacy groups, researched the structure of expanded learning in California, and interviewed educators, program providers, city representatives and school district staff. (See **Appendix A**) Our intent was to understand the existing infrastructure of after school programs, and identify barriers to full utilization of existing programs and service gaps that may exist in our targeted areas. The Commission's ultimate goal for this project is to advocate for filling the unmet needs for after school programs in our county.

Our key findings:

1) While after school and summer programs exist in all the communities we studied, the programs vary greatly in quality and depth of offerings.

2) A wide range of providers offer programs in our county. Community-based organizations (CBOs) and Parks & Recreation departments are major, vital sources of programs and facilities. However, county, school district, and private providers also play important roles.

3) Barriers to the use of existing programs include costs, lack of information about existing programs and available financial assistance, transportation issues, and concerns about safety and immigration status.

4) Demand for programs is greater than supply, with the ability to add programs limited by staffing and facilities, funding, and budget cycles.

As we conducted our research and furthered our understanding of the differing needs and resources across the communities we were researching, one thing became very clear. In each area, school districts are a critical link to the community. The response to the pandemic also provided impactful examples of highly effective collaborations within communities to respond to distance learning needs. These successes, borne of necessity, help us to envision further opportunities for greater collaboration among key stakeholders in expanded learning: among school districts, and between CBO's, school districts, and other providers.

Appendix E is the final product of our Analysis of After School Programs for Elementary and Middle School Students. It is a recommended Project Plan to identify ways the JJDCP can work with stakeholders to advocate for filling the unmet needs of elementary and middle school students for after school programs providing academic, enrichment, and emotional support in SMC's underserved communities.

II. Catalogue of Providers and School District Analysis

More than 40 organizations offer after school programs in the underserved communities we studied. The majority of established after school programs are provided by CBOs (Boys & Girls Clubs, YMCA, Homework Central) and city resources (Parks & Rec, Daly City Partnership). Some additional programs are supported by County funds (The Big Lift), district funding (Annex Childcare Program in SMFCSD) and private providers (Newton Centers, Champions, Citizen Schools). These programs operate on school sites or at other locations nearby.

Some organizations, such as the Boys & Girls Club of the Peninsula, serve hundreds of school children at a number of sites and offer academic support, skills building, and a range of enrichment activities. Other providers target smaller audiences with a specific focus. For example, Casa Círculo Cultural offers Spanish language classes and activities supporting Hispanic culture and traditions. Other providers such as Annex Childcare in San Mateo focus primarily on providing a safe place for children to go before and after school, with some homework support. **Appendix B** lists all the providers, types of programs, and locations.

Appendix C provides a summary of providers and programs for the elementary and middle schools in the seven districts we surveyed, organized by school district. Specific on-site after school programs are listed by school, along with brief program descriptions and costs. Essentially all elementary schools and many of the middle schools offer an after school program on campus. These programs have the advantage of accessibility for families, but the quality and depth of offerings in the programs vary significantly. Costs range from free to \$1000 per student, per month.

In addition to on-campus programs, many children in underserved areas have access to after school and summer activities in their communities. A great number of neighborhoods have Boys and Girls Clubs, Parks & Recreation Department programs, and Police or Sheriff Activities Leagues. The southern part of San Mateo County has the greatest number of after school options. This is in large part due to privately funded organizations offering free or low cost activities, such as Generations United and Sienna Youth Center in Redwood City, and EPATT and the San Francisco 49ers Academy in East Palo Alto.

III. Funding and Stakeholders in Expanded Learning in California

Sources of Funding for expanded learning in California include:

Federal

- 21st Century Community Learning Center Program (21st CCLC)
- American Rescue Plan Act of 2021 (ARPA) (one time: \$300M)

State

- After School Education and Safety Program (ASES)
- AB 86 - COVID-19 Relief Package (one time: \$4.6B)
- CA Budget - Expanded Learning Opportunities Program

Local

- San Mateo County Operating Budget
- City Operating Budgets
- Private Foundations, Auxiliaries

Expanded learning programs in California are funded through the state-funded After School Education and Safety (ASES) program, the federally-funded 21st Century Community Learning Center (21st CCLC) program, **and, as of July 2021**, the state-funded Expanded Learning Opportunities (ELO) program. These programs serve transitional kindergarten through high school students. The programs are administered by the California Department of Education (CDE) with the majority run by CBOs in contract with their local school districts or county offices of education.

Expanded learning received a huge boost in this year's state budget, which allocated \$1.75B to fund the new Expanded Learning Opportunities (ELO) Program, supplementing, not replacing, the ASES and 21st CCLC programs. The new ELO program will provide annual funding of \$1,170 per eligible TK to 6th grade students, starting in 2021-22, with planned increases yearly. The program is directed at economically disadvantaged students.

Ongoing Annual Program Funding through CDE:

- ASES: \$650M
- 21st CCLC: \$148.3M
- ELO: \$1.7B (rising to \$5B by 2025/26)

Prior to the introduction of the new ELO program this year, public funding for after school programs through ASES/21st CCLC had not increased significantly in years. The funding level for ASES was set in 2002 under Prop 49, the first funds were released in September 2006, and are now provided at \$650M annually in 3-year renewable grants. Funding for 21st CCLC was established in 2001 under No Child Left Behind; federal funds allocated to CA have been approximately \$148.3M for the last 3 years, including 2021.

Although the influx of new funds from the new ELO program and one time COVID relief-related funding is very generous, it is not yet clear how much will be invested in after school programming. At its essence, the ELO program funding requires schools to offer a minimum of a 9 hour day for all students in K-6th grade. The focus in education is currently on recouping lost learning time and re-engaging students who have experienced significant gaps in learning due to missed opportunities.

Key Stakeholders in After School Programs in California

- California Department of Education (CDE), Expanded Learning Division
Provides support and administers grants to fund after school programs pursuant to ASES, 21st CCLC, and ELO programs
- San Mateo County Office of Education (SMCOE)
Supports school districts in applying for grants from CDE, and provides expanded learning programs directly through The Big Lift and in collaboration with CBOs .
- School Districts
Receive funding through grants administered by CDE, and provide after school programs directly and in collaboration with CBOs and city and county organizations.
- Community Based Organizations (CBOs)
Receive grants and funding from a range of public and private sources, and provide after school and other expanded learning programs directly and in collaboration with school districts, other CBOs, and city and county organizations.
- Advocacy Groups
Appendix D lists advocacy groups that are active in the expanded learning field sharing best practices, expert opinions and data, and advocating for increased funding.

IV. Insights from Interviews and Research

Unmet need

There is unmet need for after school program capacity in each of the areas we surveyed, evidenced by the use of application lotteries and lengthy wait lists for the programs offered. Through expert interviews, we learned that the need is in fact much greater than wait list numbers might suggest, as some barriers prevent families who might benefit from these programs from seeking them out and applying. These include issues with costs, securing transportation to and from programs, lack of information about existing programs and available financial assistance, and concerns regarding immigration status. Program offerings are limited in scope and number by funding issues and budget cycles, difficulty in hiring adequate numbers of trained staff, cost of facilities, and in certain cases, limits on space for after school programs in schools and community centers.

Parks & Recreation departments, and the parks and community centers through which they operate, are fundamental resources for after school programs in the districts we surveyed, providing year-round programming and allowing CBOs and other groups (PAL, SAL) to operate programs at their facilities. Parks & Recreation departments' operating budgets are provided from city general funds, and as such are vulnerable to cost-cutting measures in economic downturns. Another issue for the aging community centers in San Mateo county is the lack of earmarked capital funds set aside for renovation and upgrades.

Disparities in programs and access

In each of the areas we surveyed, we found a unique after school program ecosystem rooted in historical policy decisions, disparate funding realities, and the ability of the community to attract resources. The quantity and depth of after school programming varies broadly across the school districts, shaped by the availability of community resources, relationships with CBOs, access to funding, and available staffing and facilities. The strongest program ecosystems are supported to a significant extent by CBOs and vibrant community-based programs.

Navigating through after school program offerings in San Mateo County is not straightforward and finding accessible and affordable programs for children is a significant challenge for parents in the areas we surveyed. This is particularly true for families who do not have computers or reliable internet access. A single source of information dedicated to after school and summer programs is not available. Many schools do not provide information to parents about after school options, and scholarships, where they exist, are not obvious. To reach families who lack internet access, providers and stakeholders rely on more traditional methods of community outreach, including setting up tables in community centers, posting and handing out flyers, and direct follow up with families who are known to them.

To overcome this access issue, a more high-tech approach has been introduced in other Bay Area counties (Santa Clara County, Oakland Unified School District), providing parents access to comprehensive lists of program offerings and the capability to sign up for summer and after school programs through a smartphone app. This is not currently available in San Mateo County.

Lessons from the pandemic

The education crisis posed by COVID-19 highlighted the gaps in opportunity and access to after school programming in San Mateo County. When schools closed in March 2020, after school program providers quickly responded to put in place alternative plans to support school children and their families who were having the most difficulty coping with distanced learning requirements. Many after school programs were put on hold, but others continued virtually, and some entirely new programs were developed to meet the emerging needs of families.

In February 2021, San Mateo County allotted \$1.5 million to the expansion of learning hubs and twenty-three agencies received grants to start hubs serving low-income students.. While schools were closed, CBOs and city and city departments collaborated effectively with schools and private providers to create and run learning hubs at community centers and school sites to support families during distanced learning, and to provide academic support and social and emotional connections for youth.

As of September 2021, students are back in school. In addition to the support they needed pre-pandemic, they will need additional assistance out of the classroom to catch up for lost time academically and as well as to address social and emotional needs from more than a year of isolation from peers, teachers, and counselors.

Opportunities for collaboration

San Mateo County has 23 school districts which operate very independently. Among the districts, there does not appear to be any processes in place to coordinate after school programming, or to assess consistency of the levels and quality of programming provided. From our research, it appears that some districts are consistently providing more varied and accessible programs and are applying for and being granted substantially more funding to support those programs. This suggests there is an untapped opportunity to benefit from benchmarking and sharing best practices for optimizing programming and funding access across San Mateo County.

State (ASES, ELO) and Federal (21stCCLC) funding for afterschool programs are provided directly to school districts through a grant process administered by the California Department of Education (CDE). The County Office of Education supports school districts in applying to the CDE for these program grants. It is not clear whether there is any oversight to ensure that each district is accessing all available funding for after school programming.

Two of the larger school districts we surveyed (SSFUSD, SMFCSD) had the lowest per student grant funding per ASES and 21stCCLC, approximately \$30 per student vs. \$150 to \$300 per student in other districts we surveyed (Jefferson ESD, Redwood City SD, Ravenswood SD). To some extent this may be driven by the distinct demographic character and specific needs of each district, but this merits further inquiry.

The new ELO program should provide substantial funding for after school programs directed at economically disadvantaged students. As this program will operate through the same funding mechanism as existing ASES and 21stCCLC programs, San Mateo County stands to benefit greatly if school districts are in a position to optimize access to these funds for effective and impactful programming for the students who need it most.

CBOs play a significant and critical role in the provision of after school programs, and typically have superior flexibility in organization and staffing to provide services. However CBOs do not have direct access to public funding, as state and federal funds are provided directly to school districts by grants from the CDE. Accordingly, CBOs typically provide school districts with a menu of potential program offerings each year, and school districts decide on which programs to include in their grant proposals based on current needs and budgets. Anecdotal evidence from our expert interviews suggests that when school districts and CBOs have strong relationships and work together early in the planning and funding process, programs can be best directed to student needs and competition for funds among CBOs is reduced.

There is growing support, starting from the County Office of Education through community-based organizations and after school learning advocacy groups, for collaboration on a county wide basis to strengthen expanded learning in our county. Currently, there is no dedicated resource at the county level to support after school/expanded learning.

V. Conclusions and Next Steps

- a. Although a range of after school activities currently exist, there is significant unmet need for affordable and accessible after school programming to provide academic support, social and emotional learning, and enrichment opportunities to children in underserved communities in San Mateo County.
- b. In addition to current resources from ASES and 21stCCLC, California State Expanded Learning Opportunities grants will provide substantial new funding for after school programs in 2021/22 through 2025/26.
- c. After school programming and access to funding would benefit from improved, county-facilitated collaboration among school districts and between providers and school districts.
- d. There is an opportunity for the JJDPC to advocate for improving the expanded learning environment in San Mateo County by:
 - i. Informing and educating elected officials and community leaders of unmet needs, and the impact on juvenile justice in our county
 - ii. Supporting and participating in existing advocacy groups
 - iii. Working with stakeholders to coordinate actions to leverage information and resources in service of facilitating collaboration to address unmet needs

VI. Project Plan for Phase II--Advocacy for Filling Unmet Needs

Project: Advocate for Filling Unmet Needs in After School and Summer Programs for Elementary and Middle School Children

Co-Leads: Toni Barrack, Karin Huber-Levy, Debora Telleria

Short Description and Goals: Distribute JJDPC Report of After School and Summer Programs and communicate with elected officials, community leaders, education experts and advocates about unmet needs in underserved communities. Gain increased familiarity with the process for building and funding expanded learning programs in SMC and work with advocacy groups to gain support for additional affordable and accessible programs to meet identified needs. Work with stakeholders to coordinate actions, build collaborative relationships, and leverage resources.

Deliverables and End Date:

- ❖ Meetings with stakeholders to discuss JJDPC Report and Findings (Oct 2021-March 2022)
- ❖ Regular participation in advocacy group meetings (October 2021-December 2022)
- ❖ Report on sources of funding (federal, state and local) for expanded learning programs in San Mateo County for 2022/23
- ❖ Progress report tracking 2022/23 school year catalogue & school district analysis vs. prior year (September 2022)

Expected Milestones:

- ❖ Commission approval of a list of stakeholder contacts and messaging asking for support
- ❖ Monthly report out of meetings with targeted stakeholders and advocacy groups
- ❖ Update of catalogue and school district analysis for 2022/23 school year

Partners:

- ❖ SMC Office of Education
- ❖ School District Officials
- ❖ CBOs and other providers
- ❖ Advocacy Groups

Appendix A

Interviews and Meetings

County Office of Education/School Districts

- ❖ Noelia Corzo
Trustee, San Mateo Foster City School Board
- ❖ Joy Dardenelle
Executive Director, Educational Services Division, County Office of Education
- ❖ Sarah Kinahan
Coordinator, ChildCare Partnership Council, San Mateo County Office of Education
- ❖ Jeneé Littrel
Deputy Superintendent, Education Services, SMC Office of Education
- ❖ Shara Watkins
Trustee, San Mateo Foster City School Board

Community Based Organizations/Providers

- ❖ Heather Cleary
CEO, Peninsula Family Service
- ❖ Erick Granados
Senior Director, K-8 Programs, Boys & Girls Clubs of the Peninsula
- ❖ Adilah Haqq-Smith
Manager of Youth and Team Programs, Redwood City Park and Recreation Department
- ❖ Ron Hsiao
Founder & CEO, InPlay
- ❖ Grace Ihn
Associate Executive Director, YMCA of San Francisco
- ❖ Evan Jones
Executive Director, Mid-Peninsula Boys & Girls Club
- ❖ Catherine Mehrling
Program Manager, After School Academic Programs/Daly City Partnership
- ❖ Bob Palacio
Community Services Manager, San Mateo Parks and Recreation Department
- ❖ Officer Tracy Unga
Youth Services Unit, San Mateo City Police Department, PAL

Appendix A

Interviews and Meetings

Stakeholders and Advocates

- ❖ Rocsana Enriquez
Innovate Public Schools, board member and Redwood City Parent Leader; JJDCPC Commissioner
- ❖ Amourence Lee
Councilwoman, City of San Mateo
- ❖ Thrive Alliance, Children & Education Peer Learning Series Presentations:
 - Jen Dietrich, California Afterschool Alliance, Partnership for Children & Youth
 - Amanda Goll and Ellen Kraska, Assistant Principals, Foster City Schools
 - Nancy Magee, Superintendent of Schools, San Mateo County Office of Education
 - Tanya Myers, Marin County Office of Education, Marin Promise Partnership

Appendix B Catalogue of After School Providers

Catalogue of After School Providers				
Organization	Services			Locations
	Academic	Skill Development	Enrichment	
Homework Central	Tutoring, Homework	Tech proficiency		SMFCSD - grades 3-5 @ Baywood, SM Park, Sunnybrae
Ingenium Enrichment	Core Learning	Mindfulness	Arts, enrichment, sports	RCSD, public/private, K-6; pick-up at certain schools
Latchkey Alternative Center	Homework Help	Social Skills	Recreation	Daly City, FDR El. School
Neighborhood Kids Corner			Play Based	Redwood City, Clifford School
Newton Centers	Tutoring	Whole child learning	Sports, games	San Mateo/FC, Baywood, Laurel, LEAD, Meadow Heights
Peninsula Bridge	Reading/Math	Critical Thinking		EPA, Redwood City, San Mateo
Peninsula Covenant Church		Social skills	Recreation, spiritual	RWC, pickup from Roy Cloud & No. Star Academy
Project Read	Literacy Program			RWC Library, 1-12th grades, MWF afterschool
Rainbow Preschool				RWC, Roosevelt School, TK-1, Private licensed daycare
Project READ	Reading/Technology	Mentoring, college readiness	Arts, field trip, cultural event	Redwood City, focus on North Fair Oaks
RWC Parks & Rec (REACH)	Academic Homework Support	Health & Wellness	Recreation, community service	Redwood City, North Fair Oaks - on 4 RWC district school sites: Henry Ford (elem) - 2498 Massachusetts Ave Adelante Selby Spanish Immers. (elem)- 170 Selby Ln, Atherton Kennedy MS- 2521 Goodwin Ave Orion Alt/Mandarin Imm @John Gill (elem)- 55 Ave Del Ora
Redwood City Police	Academic	Life skills	Fitness	3399 Bay Rd, RWC
Activities League (PAL)				
Red Morton Youth Center	Homework support, online tutoring avail.	Computer access	Sports, movies, games, DIY projects, cooking	Redwood City Parks & Rec
San Bruno Parks & Rec				San Bruno, Summer Camps, School Breaks
San Carlos Youth Center	Tutoring & homework support	Chromebooks, text books available	Gym, games, safe hangout space	San Carlos, 1001 Chestnut St in Burton Park
SMC Sheriff's Activities League (SAL)	Tutoring, literacy, STEM, academic mentoring	Bond with law enforcement, leadership, health & wellness	Sports, art, folklore, movie nights	3151 Edison Way, RWC (SportsHouse) - locations at North County SAL, South County SAL, Siena NFO elementary
San Mateo Police Activities League (PAL)		Recycling '4 Rs'	Martial arts, hip-hop, ballet, hula, Baseball, soccer	200 Franklin Parkway, San Mateo LEAP program at MLKjr Center, Beresford Senior Center Provide programs at schools, community centers, do field trips for summer programs; partner with YMCA & One Life Counseling

Catalogue of After School Providers

Organization	Services			Locations
	Academic	Skill Development	Enrichment	
All Students Matter (ASM)	Tutoring, Academics		Book Club	Ravenswood School District, Grades 2-8
Annex	Homework Support			San Mateo/Foster City Elementary Schools
Mid Peninsula Boys and Girls Club	Homework Help Tutoring	Healthy Lifestyles Girls Self Esteem Boys Responsibility Character/Leadership		Daly City, De Lue Clubhouse, 450 Martin St. Daly City, Bayside Elementary School San Bruno, Lomita Park Elementary School Millbrae, Youth Center, Taylor Blvd San Mateo, Dore Clubhouse, 200 N Quebec St.
Boys and Girls Club of the Peninsula	Tutoring	Life Choices	Sports, arts, gardening	Menlo Park, McNeil Clubhouse, 401 Pierce Rd EPA, Moldaw-Zaffaroni Clubhouse, 2031 Pulgas Ave Menlo Park, Belle Haven School, 415 Ivy Dr EPA, Chavez Ravenswood Middle School EPA, Costano Elementary School Menlo Park, Garfield Elementary Redwood City, Hoover Middle School EPA, Los Robles-McNair Academy Elementary Redwood City, Taft Community Elementary School
Boys and Girls Club of No. SMC	Tutoring STEM	Explore Options Financial Literacy Health & Wellness Passport to Manhood	Sports, art, music Cooking	SSF, Orange Park Clubhouse, 201 West Orange Pacifica, Lacy Middle School SSF, Paradise Clubhouse, 391 Hillside Blvd SSF, Sunshine Garden El. School Pacifica, Yosemite Clubhouse, 955 Yosemite Dr
Casa Circulo Cultural	Scholarship, language skills	Leadership summer camp	Arts, Enrichment	Redwood City, Program in Spanish
Catalyst Schools	Homework		Activities, Fitness, Play	Redwood City: Henry Ford, Orion school sites
Champions (KinderCare Ed, LLC)	Education		Enrichment	Daly City-11 schools; San Bruno-3 schools
Citizen Schools	Academic	Development	Arts, enrichment, sports	Redwood City, McKinley Institute of Tech; North Star
Daly City Partnership After School Academic Program	Tutoring Homework, STEM		Arts, music	Daly City, SSF--18 Elementary Schools + Enrichment Classes in El & Middle School
Club Leo J. Ryan				SSF, Sunshine Gardens Elementary School
EPA Tennis & Tutoring	Tutoring Learning Pods	Social/Emotional Parent Programs	Tennis Field Trips	EPA
Friends for Youth	1 on 1 Mentoring			San Mateo locations
Generations United	Tutoring, STEAM			RWC, No. Fair Oaks

Catalogue of After School Providers

Organization	Services			Locations
	Academic	Skill Development	Enrichment	
San Mateo City Parks & Rec	Learning hubs			LEAP program in collaboration with SM PAL - 7-10 per diem city employees work for PAL & LEAP (see above)
SSF Park & Rec	Academic		recreation	Ext. Learning Program, Rec, Enrichment, & Learning (REAL)
SSFUSD Extended Day Activities	Homework help		Play, enrichment	SSF: Buri Buri, Junipero Serra, Skyline Schools
SSF (City of) After School Program	Homework help		Play, enrichment	SSF: Spruce Elementary
St Francis Center - Siena Youth Center	Tutoring	Mentorship, leadership, safe & healthy place		MS: 10-12yrs serving North Fair Oaks community
SF 49'er Academy	STEAM	Leadership	Multi-media, Perf Arts	EPA, Ravenswood School Dist.
The Big Lift	Reading, science		Art, fun, games	SSFUSD - Martin ES, Spruce ES. San Bruno Park SD - Belle Air ES.
Today's Youth Matter			Friendship, fun faith-based on-line activities	151 Buckingham Ave, RWC Elem/MS ages 9-12 (entering 3rd-6th grades in fall) Milpitas summer camp program for urban children - religious
YMCA of SF and Silicon Valley	Scholars' Camps academic enrichment		Activities, sports	Peninsula Family YMCA - 1877 Grant St, San Mateo East Palo Alto YMCA - 550 Bell St, EPA Sequoia Branch YMCA - 1445 Hudson St, RWC
	Project based learning		Chess, music, photog., sculpture sports	RWC Roosevelt School (prek - 8) (YMCA Silicon Valley)
	Dual language immersion (sp) coding			Adelante (k-5) (YMCA Silicon Valley)
			Art, culture, sports gardening	

Appendix C
After School Programs
School Districts in High Need Areas of San Mateo County

South San Francisco Unified School District	Page 18
Daly City School Districts:	Page 20
Jefferson Elementary School District	
Bayshore Elementary School District	
San Bruno Park School District	Page 22
San Mateo Foster City School District	Page 23
Redwood City School District	Page 26
Ravenswood City School District	Page 30
Glossary of Key Terms	Page 32

Note:

Providers listed as “on-site” and “off-site” offer activities or daycare on a daily basis throughout the school year for a significant number of youth.

“Other resources” listed provide enrichment, mentoring, or academic programs for a target group of students or on a part-time or intermittent basis only.

South San Francisco Unified School District

(8400 Students)

District Schools

Buri Buri
 Junipero Serra Elementary
 *Los Cerritos Elementary
 *Martin Elementary
 Monte Verde Elementary
 Ponderosa Elementary
 Skyline Elementary
 *Spruce Elementary
 *Sunshine Gardens Elementary

Alta Loma Middle
 *Parkway Heights Middle
 *Westborough Middle

**Title 1 School*

On-Site Programs

SSF Parks & Rec (ELP), District Extended Day, DCP ASAP
 District Extended Day, DCP ASAP
 SSF Parks & Rec (REAL), Big Lift, Boys & Girls Club
 SSF Parks & Rec (REAL)
 SSF Parks & Rec (ELP)
 SSF Parks & Rec (ELP), City ASP, DCP ASAP
 District Extended Day, DCP ASAP
 SSF Parks & Rec (ELP), Big Lift
 Club Leo J. Ryan, Boys & Girls Club

On-Site Programs

District Extended Day Activities Program (DEDAP)

Youth served: TK-5th at Buri Buri, Junipero Serra, Skyline
 Program: homework help, play, enrichment
 Hours: 7am-6pm
 Cost: Fee based, staffed by district employees

South San Francisco Parks & Recreation (City of SSF):

Licensed Extended Learning Program (ELP) at Children's Center

Youth Served: K-5th at Buri Buri, Monte Verde, Ponderosa, Spruce
 Program: homework support, enrichment, sports, group activities
 Hours: before and after school care, 7am-6pm, 2-5 days per week
 Cost: \$136-\$410/mo., based on days/times used, apply by lottery

Recreation, Enrichment & Learning Program (REAL)

Youth Served: K-5th at Martin and Los Cerritos
 Program: creative educational projects, indiv & group activities, play
 Hours: 8am to bell/ bell to 6pm
 Cost: Free, funded by grant (ASES); apply by lottery

On-Site Programs

Boys & Girls Club of North San Mateo County

Youth Served: Sunshine Gardens Elementary
 Programs: Power Hour, CS/STEM, Triple Play/Mileage club
 Hours: After school (1:40/2:40) to 6pm
 Cost: Annual membership \$30; monthly clubhouse fee \$130
 Funding: Private

Peninsula Family Service - Club Leo J. Ryan

Youth Served: 100 children on site at Sunshine Garden, bilingual
 Program: Homework help, activities, daycare
 Hours: Afterschool, breaks, summer
 Cost: \$800/mo during school year; \$400/mo other; state funding subsidy available, parents pay on sliding scale (operated in partnership with SSFUSD)

The Big Lift

Youth Served: Rising K-3rd grade at Los Cerritos, Spruce
 Program: Inspiring Summers
 Hours: 5 week full day summer program
 Cost: Free (Measure K (County) Funding)

Off-Site Programs

Boys & Girls Club of Northern San Mateo County Clubhouses:

Orange Park Clubhouse

Youth Served: all three Middle Schools
 Programs: Tutoring, Skill Development, Enrichment; The Teen Center & Annex
 Hours: M-F, 3- 7pm
 Cost: \$30 fee + \$130/mo, Transportation w/ fee
 Funding: Private

Paradise Clubhouse

Programs: Tutoring, Skill Development, Enrichment
 Hours: M-F, until 6pm, Summer camp
 Cost: \$30 fee + \$130/mo
 Funding: Private

Other Resources

Friends for Youth

Youth Served: ages 8-17, referred by teachers, probation officers, other youth professionals as 'at risk' for academic or life skills failure
 Program: One-on-one or in school group mentoring, once per week for 6-12 months

Daly City School Districts

Jefferson Elementary School District

(6700 Students)

District Schools

On-Site Programs

Franklin Delano Roosevelt Elementary (K-8)	DCP ASAP, Champions, Latchkey Alt. Center
*Daniel Webster Elementary	DCP ASAP
*Garden Village Elementary	DCP ASAP, Champions
*George Washington Elementary	DCP ASAP, Champions
*John F. Kennedy Elementary	DCP ASAP, Champions
*Margaret Pauline Brown Elementary	DCP ASAP, Champions
*Susan B. Anthony Elementary	DCP ASAP, Champions
Marjorie H. Tobias Elementary	DCP ASAP
*Thomas Edison Elementary	DCP ASAP
*Westlake Elementary	DCP ASAP, Champions
*Woodrow Wilson Elementary	DCP ASAP, Champions
*Benjamin Franklin Intermediate	DCP ASAP, Champions
*Fernando Rivera Intermediate	DCP ASAP, Champions, YMCA
*Thomas R. Pollicita Middle	DCP ASAP, Champions

Bayshore Elementary School District

(400 Students)

District Schools

On-Site Programs

*Bayshore Elementary	Mid-Peninsula Boys & Girls Club
* <i>Title 1 School</i>	

On-Site Programs

Champions (KinderCare Education, LLC)

___ Programs: Education & enrichment for K-6th grade, Extended day care K
 Hours: Before & after school, breaks, summer
 Cost: \$230-300/wk; \$55 registration (tuition subsidies, grants accepted)

On-Site Programs

Daly City Partnership - After School Academic Program (DCP ASAP)

Youth Served: Elementary & Middle School Students
 Programs: Enrichment, Arts, Science, Tech, Math
 Hours: Afterschool
 Costs: Free for academic programs, fees for some enrichment (scholarships)
 Funding: ASES

Latchkey Alternative Center

Youth Served: 60 students, Preschool-13 years old, FD Roosevelt Elementary
 Programs: Homework help, recreation, social skills, games
 Hours: 6:30am-6pm school days, summer
 Costs: About \$500/month; initial registration fee of \$100/annual fee of \$45
 Funding: Private

Mid-Peninsula Boys & Girls Club

Youth Served: Bayshore Elementary
 Programs: Tutoring, Life Choices, Enrichment
 Hours: 9:30-6pm
 Costs: Free
 Funding: Primarily private donations; some ASES funds

Off-Site Programs

Mid-Peninsula Boys & Girls Club, DeLue Clubhouse

Programs: Tutoring, Life Choices, Enrichment
 Hours: M-F, 9-6
 Costs: Vary, up to \$300/mo
 Funding: Private

YMCA of San Francisco Scholars Camps (Peninsula YMCA)

Youth Served: TK-8
 Programs: Distance Learning Support & Enrichment Activities
 Hours: 8am-5pm
 Costs: \$336/mo for FRL Families
 Funding: Private

Other Resources

Friends for Youth

Youth Served: ages 8-17, referred by teachers, probation officers, other youth professionals as 'at risk' for academic or life skills failure
 Program: One-on-one or in school group mentoring, once per week for 6-12 months

San Bruno Park School District
(2200 Students)

District Schools

*Allen Elementary
*Belle Air Elementary
John Muir Elementary
Portola Elementary
*Rollingwood Elementary
*Parkside Intermediate

**Title 1 School*

On-Site Programs

YMCA
YMCA
Champions
Champions
Champions
YMCA

On-Site Programs

Champions (KinderCare Education, LLC)

___Programs: Education & enrichment for K-6th grade, Extended day K
Hours: Before & after school, breaks, summer
Cost: \$230-300/wk; \$55 registration

The Big Lift

Youth Served: Preschool-2nd grade (120 students)
Program: Inspiring Summers
Hours: 5 week full day summer program
Cost: Free (Measure K (County) Funding)

YMCA of San Francisco

Youth Served: K-8 grade in schools receiving Title 1 Funds
Programs: Homework, sports, crafts
Hours: School days, until 6pm
Cost: Free (ASES Funding)

Other Resources

Friends for Youth

Youth Served: ages 8-17, referred by teachers, probation officers, other youth professionals as 'at risk' for academic or life skills failure
Program: One-on-one or in school group mentoring, once per week for 6-12 months

San Bruno Parks & Recreation

Youth Served: 6-15yrs
Programs: Afternoon classes; Summer day camps, winter & spring break camps; sports leagues; aquatics
Cost: Fee based (~\$140-400)

San Mateo Foster City School District

(11,500 Students)

District Schools (San Mateo)

On-Site Programs

- | | |
|--|--|
| <ul style="list-style-type: none"> •*Bayside Academy (K-8) <li style="padding-left: 20px;">Baywood Elementary *Beresford Elementary •College Park Elementary •++*Fiesta Gardens Intl. Elementary •George Hall Elementary <li style="padding-left: 20px;">Highlands Elementary *Laurel Elementary •*LEAD Elementary *Meadow Heights Elementary •North Shoreview Montessori •Parkside Montessori •*San Mateo Park Elementary *Sunnybrae Elementary | <ul style="list-style-type: none"> Annex Childcare Program Annex CP, Newton Center, Homework Central Annex Childcare Program Annex Childcare Program Annex Childcare Program Annex Childcare Program Annex Childcare Program, Newton Center Annex Childcare Program, Newton Center Annex Childcare Program, Newton Center Annex Childcare Program Annex Childcare Program Annex CP, Homework Central Annex CP, Homework Central |
|--|--|
-
- ++*Abbot Middle
 - *Borel Middle

**Title 1 School • Magnet School ++Immersion*

On-Site Programs

Annex Childcare Program (District)

Youth Served: TK-5, application by lottery; clubhouse or annex at each school
 Program: Homework support, indoor and outdoor activities, snack
 Hours: School days, until 6pm, 11 months/yr; camp during breaks for addit'l cost
 Cost: \$700/mo for pm (Fiesta Gardens, LEAD, George Hall, Sunnybrae are reduced fee sites supported by ASES funding)

Homework Central (CBO)

Youth Served: 80-90 students 3rd-5th grade, primarily Latinx English learners
 Program: Tutoring, homework support
 Hours: 4 days/wk
 Cost: Free

Newton Center

Youth Served: K-5
 Program: Homework support, tutoring, enrichment
 Hours: School days, until 6pm
 Cost: approx \$500/week; financial assistance available

On-Site Programs

Peninsula Family YMCA

Youth Served: K-5 at Fiesta Gardens
 Program: Summer Camp and after school program
 Hours:
 Cost: \$250-750 per month for ASES sites

Off-Site Programs

Mid-Peninsula Boys and Girls Club, Dore Clubhouse

Youth Served: 6-18 years old
 Services: Academic, skills development, enrichment
 Hours: M-F, 9:30-6pm
 Cost: Sliding scale membership fee
 Funding: Private

San Mateo Parks & Recreation (City of SM):

Beresford KinderKids/Kids' Club - licensed ASP

Youth Served: K-5th from Beresford and Meadow Heights
 Services: homework time, structured activities and games
 Hours: M-F, 12:30-5:30pm
 Cost: mix of RFAP and full rate students, less subsidized than EDP

Martin Luther King Center - Every Day Play (EDP)

Youth Served: 1-5th grade
 Services: homework time, games, snacks, weekly activities
 Hours: M-F, 3-6pm school year
 Cost: highly subsidized, ~ \$1/day for RFAP; \$95/week;

Summer Camps

Youth Served: Camp Oak: 5-12 yrs; Camp Mateo: 5-11yrs; Teen Camp: 11-14yrs
 Services: day camps - Camp Oak (King Center); Camp Mateo: Beresford, Joinville, Laurelwood, Indian Springs, Laurie Meadows/Casanova, Shoreview parks
 Hours: 8:30-5:30 summer camp
 Cost: \$560-780/2-3 week sessions

San Mateo Police Activities League (PAL)

Youth Served: Ages 5-18 who reside or attend school in San Mateo
 Services: Educational, social, recreational activities; mental health support in partnership with One Life Counseling
 Hours: Everyday 3-8pm; summer
 Cost: Free membership, low cost/nominal fee activities, assistance available
 Funding: Private, City of San Mateo

Other Resources

Friends for Youth

Youth Served: ages 8-17, referred by teachers, probation officers, other youth professionals as 'at risk' for academic or life skills failure
Program: One-on-one or in school group mentoring, once per week for 6-12 months

Peninsula Bridge

Youth Served: highly motivated low-income rising 5th-8th grade students referred from partner schools (Bayside, Baywood, College Park, George Hall, N.Shoreview, SMPark, Parkside, Sunnybrae, Abbott MS, Borel MS); starting cohort of 120/yr
Services: Reading, math, critical thinking, workshops for families; academic and emotional support through college graduation
Hours: 2 days/week, summer, Saturdays for 8th grade
Costs: Free (privately funded)

San Mateo Parks & Recreation (City of San Mateo)

Youth Served: Youth and Teen
Programs: after school activities, including sports (with SMPD PAL), swimming lessons at King and Joinville Swim Centers; dance, fitness, ceramics, theatre; speciality summer day camps

Redwood City School District

(6800 students)

<u>District Schools</u>	<u>On-Site Programs</u>	<u>Estimated Youth Served</u>
+ #Adelante/Selby Lane TK-5	Redwood City Park & Rec; YMCA, Sienna Youth Center	
*Henry Ford Elementary K-5	Redwood City Park & Rec, Catalyst Kids	120
#*Taft Elementary PreK/K-5	Boys & Girls Club, Family Center, PAL	210
+*Orion Alternative TK/K-5	Redwood City Parks & Rec, Catalyst Kids	90
Clifford Elementary TK/K-8	Neighborhood Kids Corner	
#*Garfield Elementary TK/K-8	Boys & Girls Club; Family Center	180
#*Hoover Elementary Pre-TK/K-8	Boys & Girls Club; Family Center	260
*Roosevelt Elementary Pre-TK/K-8	YMCA, Silicon Valley; Rainbow Preschool	
Roy Cloud Elementary K-8	School ASP	
*John F. Kennedy Middle	Redwood City Parks & Rec; Family Center; 7am Breakfast Club	110
*McKinley Inst. of Technology MS	Citizen Schools	
North Star Academy 3-8		

Charter Schools

Connect Community Charter K-8	SMC SAL, Generations United
KIPP Excelencia Community TK-8	
Rocketship Redwood City TK-5	YMCA, Silicon Valley

**Title 1 School #Community School +Immersion*

On-Site Programs**Boys & Girls Club of the Peninsula (Center for a New Generation)**

Youth served: academically motivated K-8 students at Hoover, Garfield, Kennedy & Taft schools

Program: Academic, Skills Development, Enrichment

Hours: School Days until 6pm

Cost: Free

Funding: Mostly private, small % from ASES

On-Site Programs

Catalyst Kids

Youth Served: school aged at Henry Ford, Orion

Programs: CCL licensed; homework academies, supervised activities, fitness, play

Hours: 6:30am-6pm; Orion site offers summer/spring/winter camps

Cost: Fee based; eligible for state subsidy

Citizen Schools

Youth Served: up to 100 students at McKinley MS (space is limited)

Programs: Academic/homework, skills development, enrichment, sports

Hours: M-F 1:35/2:35-5:30pm

Cost: Free (private/public funding; collaboration with YMCA)

Neighborhood Kids Corner

Programs: Play based curriculum

Hours: After school, year-round

Cost: \$530/wk

San Mateo County Sheriff's Activities League

Youth Served: 1-3rd grade at Connect Community Charter School

Programs: Soccer

Hours: Lunchtime, after school

Cost: Free

Rainbow Preschool (Licensed daycare)

Youth Served: TK through 1st at Roosevelt ES

Programs: before and after school care (7am - 6pm)

Cost: \$65-70/week, includes before and after school (drop off at classroom)

Redwood City Parks & Recreation, REACH

Programs: Recreation, enrichment, academic support

Hours: School days until 6pm

Cost: \$200/mo, flexible tuition (scholarships available)

Funding: Grants from ASES, 21st CCLC; subsidies from city

YMCA, Silicon Valley

Services: Academic support, skills, recreation

Hours: School Days until 6 pm

Cost: \$300/mo. Financial Assistance Available

Funding: private

Off-Site Programs

Boys and Girls Club of the Peninsula (Center for a New Generation)

Menlo Park Clubhouse: K-8th grade students (90 youth)
 Services: Academic, skills development, enrichment
 Hours: M-F, 3-7pm
 Cost: Free

East Palo Alto Clubhouse: K-8th grade students (200 youth)
 Services: Academic, skills development, enrichment
 Hours: M-F, 3-5:30pm
 Cost: Free

Generations United

Youth Served: Redwood City, North Fair Oaks at 4 Academic Enrichment Centers
 Programs: Tutoring, STEAM, life skills; 3 AEC near schools, on site at Connect Charter
 Hours: afterschool AEC; Respira STEAM summer camp (collaboration with PAL, RWC)
 Cost: Free (private funding, Redwood City, CZI Community Fund)

Ingenium Enrichment

Youth Served: RCSD and private schools; K-6
 Programs: Core learning, enrichment - full day/hybrid distance learning, after school
 Hours: 8am-6:30pm (summer: 9am-6pm); after school pickup available
 Cost: \$1250/mo for full day

Peninsula Covenant Church (PCC)

___ Youth Served: K-8th Grade on PCC site
 Programs: After School Camp - homework time, snack, activities, social, spiritual
 Hours: After school pickup from Roy Cloud & North Star Academy
 Cost: \$635/mo

Redwood City Parks & Recreation, *Red Morton Youth Center*

Youth Served: 10-17 years old
 Programs: Homework support, sports, projects
 Hours: School Days until 6pm, summer
 Cost: \$15/yr, \$1/day

Redwood City Police Activities League (PAL)

Youth Served: Est 150+ youth
 Programs: Academic, arts, fitness, life skills
 Hours: After School
 Cost: Free (private funding, city)

Off-Site Programs

Sheriff's Activities League (SAL)

Youth Served: Elementary School Students
 Programs: Sports, Arts, Leadership
 Hours: After School, some weekends
 Cost: Free or nominal fee (private funding, city)

Siena Youth Center, St Francis Center

Youth Served: 5-8th grade students enrolled in Redwood City (120 students)
 Programs: Mentorship, Empowerment
 Hours: 2:30-6:30pm during school year, summer programs, weekends
 Cost: \$190 for 10 month program
 Funding: Private Donations, Foundation Grants

Other Resources

Casa Circulo Cultural

Youth Served: low income, underserved Latino/Hispanic youth
 Programs: Spanish immersion classes for arts, enrichment, tech, leadership
 Hours: until 8pm; summer leadership day camp
 Cost: \$130/month per child; need-based scholarships available
 Funding: private, community partners, corporate/charitable sponsors

Friends for Youth

Youth Served: ages 8-17, referred by teachers, probation officers, other youth professionals as 'at risk' for academic or life skills failure
 Program: One-on-one or in school group mentoring, once per week for 6-12 months
 Group programs at Hoover and McKinley for 8th grade students

Project Read

Youth Served: 350 students, grade 1-12
 Programs: Volunteer based literacy program, RWC Library
 Hours: MWF, 3:30-7:30
 Cost: Free (private funding)

Peninsula Bridge

Youth Served: highly motivated low-income rising 5th-8th grade students referred from partner schools (Adelante/Selby Lane, Taft, JFKennedy MS, Hoover, McKinley, Roosevelt); starting cohort of 120 students/year
 Services: Reading, math, critical thinking, workshops for families; academic and emotional support through college graduation
 Hours: 2 days/week, summer, Saturdays for 8th grade
 Cost: Free (private funding)

**East Palo Alto
Ravenswood City School District**
(1750 students)

<u>District Schools</u>	<u>On-Site Programs</u>	<u>Estimated Youth Served</u>
*Belle Haven (TK-5)	Boys & Girls Club of the Peninsula	90
*Costano School of the Arts (TK-5)	Boys & Girls Club of the Peninsula	140
*Los Robles-McNair Academy (K-5)		
*Cesar Chavez Ravenswood MS	Boys & Girls Club of the Peninsula	80
 <u>Charter Schools</u>		
**Aspire East Palo Alto (TK-8)	After School Program Director	
KIPP Valiant Community (TK-8)	School Enrichment	
 <i>*Title 1 School ** Free & Reduced Lunch (over 80%)</i>		

On-Site Programs

Boys & Girls Club of the Peninsula (Center for a New Generation)

Youth served: academically motivated K-8 students at all district schools
 Program: Academic, Skills Development, Enrichment
 Hours: School Days until 6pm
 Cost: Free
 Funding: Mostly private, small % from ASES

The Big Lift (County Office of Education)

Youth Served: 1-8 grade at Costano, Belle Haven, CCRMS (with BGC, RCSD)
 Program: Inspiring Summers- academic, hands on projects, outdoor fun
 Hours: 5 week full day summer program
 Costs: Free (Measure K Funding)

Off-Site Programs

Boys and Girls Club of the Peninsula (Center for a New Generation):

Menlo Park Clubhouse: K-8th grade students (90 youth)
 Services: Academic, skills development, enrichment
 Hours: M-F, 3-7pm
 Cost: Free

East Palo Alto Clubhouse: K-8th grade students (200 youth)
 Services: Academic, skills development, enrichment
 Hours: M-F, 3-5:30pm
 Cost: Free

Off-Site Programs

EPATT (East Palo Alto Tennis and Tutoring)

Youth Served: K-12

Programs: 1:1 tutoring, academics, enrichment; summer camps

Hours: T/Th, 3pm/4pm academics; summer (Happy Trails: 9-noon; tennis:1-4pm, at Cesar Chavez Ravenswood MS)

Cost: Free (private funding)

Redwood City Police Activities League (PAL)

Youth Served: Est 150+ youth

Services: Academic, arts, fitness, life skills

Hours: After School

Cost: Free or nominal cost (funded through city, private donations)

San Francisco 49ers Academy

Youth Served: Middle school students on and off-site

Services: Tutoring, skill development, enrichment

Hours: During and after school

Cost: Free (private funding)

Sheriff's Activities League

Youth Served: Elementary school students

Services: Sports, arts, leadership

Hours: After school, some weekends

Cost: Free (funded through city, private donations)

Other Resources

All Students Matter

Youth Served: Grades 2-8

Programs: One-on-one tutoring, academics, book club

Friends for Youth

Youth Served: ages 8-17, referred by teachers, probation officers, other youth professionals as 'at risk' for academic or life skills failure

Program: One-on-one or in school group mentoring, once per week for 6-12 months

Peninsula Bridge

Youth Served: highly motivated low-income rising 5th-8th grade students referred from partner schools (Belle Haven, Costano, Los Robles-McNair, Cesar Chavez, Aspire EPA Charter); starting cohort of 120 students/year

Services: Reading, math, critical thinking, workshops for families; academic and emotional support through college graduation

Hours: 2 days/week, summer, Saturdays for 8th grade

Cost: Free (private funding)

Glossary of Key Terms:

Charter Schools: Charter schools are publicly funded, privately managed and semi-autonomous schools of choice. They receive public funding similarly to traditional schools, and do not charge tuition. They are held to the same academic accountability measures as traditional schools, however they have more freedom over their budgets, staffing, curricula and other operations. In exchange for this freedom, they must deliver academic results and there must be enough community demand for them to remain open. Students may be admitted through a lottery process if demand exceeds the number of spaces available in a school.

Community Schools: *The Coalition for Community Schools* defines community schools as “both a place and a set of partnerships between the school and other community resources, [with an] integral focus on academics, health and social services, youth and community development, and community engagement.” Schools become centers of the community and are open to everyone – all day, every day, evenings and weekends. Community schools:

- Provide expanded learning opportunities that are motivating and engaging during the school day, after school, and in the summer;
- Offer essential health and social supports and services;
- Engage families and communities as assets in the lives of their children and youth.

Magnet Schools: *The California Department of Education* defines a magnet program as a program in a public school that usually focuses on a special area of study, such as science, the performing arts, or career education. A magnet school is an entire school with a special focus. These programs and schools are designed to attract students from across a district. Students may choose to attend a magnet school instead of their local school. The CDE provides guidance to school districts that want to develop magnet programs, however, there is no special funding for these programs.

Title 1 Eligible Schools: Title 1 is the largest federally funded educational program, providing supplemental funds to school districts to assist schools with the highest student concentrations of poverty to meet school educational goals. A Title 1 school is a school receiving federal funds for Title 1 students.

The basic principle of Title 1 is that schools with large concentrations of low-income students will receive supplemental funds to assist in meeting student’s educational goals. The number of low-income students is determined by the number of students enrolled in the free and reduced lunch program. Title 1 funds can be used to improve curriculum, instructional activities, counseling, parental involvement, increase staff, and improve programs, including after school programs. The funding assists schools in meeting the educational goals of low-income students. Schools must make adequate yearly progress on state testing and focus on best teaching practices in order to continue receiving funds. In California, schools in which children from low-income families make up at least 40% of enrollment are eligible to use Title 1 funds to operate school-wide programs that serve all children in the school in order to raise the achievement of the lowest-achieving students.

Appendix D

Expanded Learning Advocacy Groups

Thrive, Alliance for Non-Profits for San Mateo County, Children & Education Peer Learning Series (Affinity Group): Provides a space for providers to share effective practices and learn from peers, from experts in the field, and from those investing in the work via government and philanthropy, and strengthens ties between providers and school districts.

California After School Network (CAN): Provides data, develops field engagement strategy, participates in the *CA3*, and advocates for policy and funding. Provides monthly updates from CDE EL division as public service.

California School-Age Consortium (CalSAC): State affiliate of the National AfterSchool Association (NAA), whose mission is to foster development, provide education, and encourage advocacy for the out-of-school-time community.

California Afterschool Advocacy Alliance (CA3): Statewide voice for expanded learning (afterschool and summer) programs, representing the interests of the nearly one million children, youth, and their families who rely on publicly funded expanded learning programs throughout California. *CA3* is a coalition of over 20 expanded learning providers and advocacy organizations from across the state representing a diverse range of California communities.

Partnership for Children and Youth, Bay Area (PCY): Bay Area partner organization of *Every Hour Counts*, a national coalition of citywide organizations that increases access to quality learning opportunities, particularly for underserved students. *PCY* is an advocacy and capacity-building organization championing high-quality learning opportunities for underserved youth in California, with an emphasis on after school, summer learning, and community schools. *PCY* is a founding member and lead coordinator of *CA3*, leading a coordinated effort to raise funding for California's publicly funded afterschool and summer programs.

Appendix E

VI. Project Plan for Phase II--Advocacy for Filling Unmet Needs

Project: Advocate for Filling Unmet Needs in After School and Summer Programs for Elementary and Middle School Children

Co-Leads: Toni Barrack, Karin Huber-Levy, Debora Telleria

Short Description and Goals: Distribute JJDPC Report of After School and Summer Programs and communicate with elected officials, community leaders, education experts and advocates about unmet needs in underserved communities. Gain increased familiarity with the process for building and funding expanded learning programs in SMC and work with advocacy groups to gain support for additional affordable and accessible programs to meet identified needs. Work with stakeholders to coordinate actions, build collaborative relationships, and leverage resources.

Deliverables and End Date:

- ❖ Meetings with stakeholders to discuss JJDPC Report and Findings (Oct 2021-March 2022)
- ❖ Regular participation in advocacy group meetings (October 2021-December 2022)
- ❖ Report on sources of funding (federal, state and local) for expanded learning programs in San Mateo County for 2022/23
- ❖ Progress report tracking 2022/23 school year catalogue & school district analysis vs. prior year (September 2022)

Expected Milestones:

- ❖ Commission approval of a list of stakeholder contacts and messaging asking for support
- ❖ Monthly report out of meetings with targeted stakeholders and advocacy groups
- ❖ Update of catalogue and school district analysis for 2022/23 school year

Partners:

- ❖ SMC Office of Education
- ❖ School District Officials
- ❖ CBOs and other providers
- ❖ Advocacy Groups

RESOLUTION NO. ____

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO,
STATE OF CALIFORNIA**

* * * * *

**RESOLUTION DIRECTING THE COUNTY TO ESTABLISH A
COMMITTEE TO EXAMINE YOUTH FACILITIES AT JUVENILE
HALL AND MAKE RECOMMENDATIONS FOR A MORE RE-
CEPTIVE ENVIRONMENT AT THE YOUTH SERVICES CEN-
TER**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, youth in the juvenile justice system have experienced disproportionate amounts of childhood trauma in their lives, both in and outside of the juvenile justice system, which may include mental health and substance abuse issues, which if unaddressed, may prevent them from leading healthy and productive lives; and

WHEREAS, if the trauma, mental health and substance abuse issues of justice-involved youth are not addressed, those youth are more prone to re-offend, and in increasingly severe ways; and

WHEREAS, youth in the San Mateo County (County) are detained at the San Mateo County Youth Services Center (YSC) in San Mateo, built in 2006 with a capacity to house 180 youth offenders and to provide a rehabilitative environment for juveniles, featuring modern educational, athletic and medical facilities, including institutional detention design features such as metal furniture, concrete floors, and locked sleeping rooms ; and

WHEREAS, youth at the YSC continue to live in an institutional detention setting and the units they live on and the rooms they sleep in are sterile institutional environments ; and

WHEREAS, an increase investment in community-based preventative measures, detention reform efforts on the part of the Probation Department, increased community-based diversion opportunities, and decrease in juvenile crime have led to a decline of detained youth at the YSC, bringing the current detained youth population below the YSC's 180 bed capacity; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the County establish a committee whose purpose is to create a plan to modify the current institutional setting at the YSC, so it conveys a more supportive environment for detained juveniles in San Mateo County.

BE IT FURTHER RESOLVED that members of this committee shall be a Juvenile Court Judge, a representative from the Private Defender's Office, a representative from the District Attorney's Office, the County Manager and the Chief Probation Officer along

with two members of the public, selected by the Juvenile Justice and Delinquency Prevention Commission.